



Town of Hollis
PUBLIC WORKS DIRECTOR
Employment Opportunity

The Town of Hollis is seeking a Public Works Director to perform highly responsible administrative and professional work associated with the operation and management of the Public Works Department which includes streets and roads, bridges and dams, solid waste disposal and recycling, vehicles and equipment and buildings and grounds. The position is responsible for supervising 13 employees, preparing and managing the annual operating budget, developing and implementing short and long-term infrastructure improvement projects and reading and interpreting engineering plans. Applicants must possess comprehensive knowledge of modern principles and practices of public works administration and have thorough knowledge of laws, regulations and ordinances relating to department activities. Applicants shall possess a valid driver's license and be available for 24-hour emergency calls. A Bachelor's degree in Management, Public Administration, Civil Engineering or related field with seven to ten years relative work experience is preferred OR any equivalent combination of education and experience. The successful candidate must be able to pass a physical exam, drug/alcohol test, criminal background check and credit check. This is an exempt position with a salary range of \$73,000 - \$90,000 depending on qualifications and experience with excellent benefits.

Resume and cover letter in confidence as PDF attachment to: recruitment@mrigov.com

DEADLINE: 8:00 a.m. EST, April 30, 2018

ADDITIONAL INFORMATION: www.mrigov.com/career