



Building Department
Town of Hollis

Seven Monument Square
Hollis, New Hampshire 03049
Tel. 465-2514 FAX 465-3701

Date Submitted _____

HDC Case # _____

Hearing Date _____

Building Permit # _____

Application for Sign Permit

Please fill out the appropriate data below to be submitted with your application.

Property Location _____ Map _____ Lot _____ Zone _____

Is the property listed on the National Register of Historic places? Yes No

Is the property a contributing structure to the district? Yes No

Name of Applicant _____

Address _____ Telephone _____

_____ Email _____

Name of Owner _____ Telephone _____

Address _____ Email _____

Type of Sign:

- New Permanent Sign
- Alteration to Existing Sign
- Replacement of Existing Sign
- Appendage to Existing Sign
- Other (Describe) _____

Nature of Sign:

- Business Sign
- Home Occupation Sign
- Building Graphic
- Temporary Sign
- Awning Sign
- Direction Sign
- Professional/Contractor Sign
- Agricultural Sign
- Other (Describe)

Existing Signage – Total square feet of existing signage on property _____

Sign Specifications:

Sign Assembly – Length _____
Width _____
Height _____

Basic Construction Material:

Sign Face – Length _____
Width _____
Height _____

Basic Construction Material:

- Single Faced
 Double Faced

Sign Mounting: (Hollis Zoning Ordinance - Section XIV, Paragraph K)

Describe how the Sign will be mounted

Sign Lighting: (Hollis Zoning Ordinance - Section XIV, Paragraph J)

Describe how the Sign will be illuminated (fixture specification needed)

Sign Lettering:

Describe the sign's lettering, colors, logos and any other design features.
(Indicate size and font of all lettering & the actual text of sign)

This Application Shall Include the Following Information:

- Detailed drawings (drawn to scale) showing the sign's lettering, logo and colors (2 Color Copies)
- Site plan drawings or photographs showing boundaries, buildings, driveway and parking
- Lighting (cut sheet) and landscaping details

I understand that any further modification to this sign, including alterations, additions, changes or wording or colors, etc., shall require a review by the Building Department and possibly a new permit.

Signature of Applicant

Signature of Property Owner

APPROVED / DENIED _____
(Date)

(Building Inspector)

APPROVED / DENIED _____
(Date)

(Historic District Chairman)