

1 **BOARD OF SELECTMEN’S MEETING**

2 Selectmen present: David Petry, Vice Chairman, Peter Band, Frank Cadwell, and Vahrij Manoukian,
3 Selectmen absent: Mark Le Doux, Chairman
4 Staff present: Christine Herrera, HR Coordinator, Paul Armstrong and Bill Moseley, Camera
5 Operators
6

7 **COMMUNITY ROOM**

8 Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.
9

10 **NON-PUBLIC SESSION**

11 *MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen enter NON-public*
12 *session in accordance with RSA 91-A:3-II (a) personnel and (b) hiring. Voting in favor of the*
13 *motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED*
14 *4-0-0.*
15

16 The Board entered non-public session at 6:31 PM.
17

18 **CONCLUSION OF NON-PUBLIC SESSION**

19 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen come out of NON-*
20 *public session in accordance with RSA 91-A:3-II-(a) personnel, and (b) hiring. Voting in favor*
21 *of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion*
22 *PASSED 4-0-0.*
23

24 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of*
25 *the NON-public session in accordance with RSA 91-A:3-II-(a) personnel, and (b) hiring. Voting*
26 *in favor of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The*
27 *motion PASSED 4-0-0.*
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29 The Board came out of non-public session and entered into public session at 6:46 PM.
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31 **PLEDGE OF ALLEGIANCE**

32 The Pledge of Allegiance was recited.
33

34 **AGENDA REVIEW**

35 The Selectmen’s agenda was reviewed.
36

37 **ELECTION OF OFFICERS**

38 The Board agreed to defer the Election of Officers to the next meeting. The current officers will remain the
39 same at this time. The current officers include Mark Le Doux as Chairman and David Petry as Vice Chairman.
40

41 **MEETING**

42 **1. Police Officer Introduction**

43 Lieutenant Joe Hoebeke introduced Megan McLynch and Nicholas Collishaw as the two newest members of the
44 Hollis Police Department. Lieutenant Hoebeke introduced their friends and family members in attendance.
45

46 Megan is a full-time certified police officer in the State of New Hampshire and comes to use from the
47 Hillsborough County Sheriff’s Office. Megan was born and raised in Manchester, New Hampshire and
48 currently attends Southern New Hampshire University pursuing a Bachelor’s degree in Criminal Justice.
49

50 Nicholas Collishaw is a native of Hudson, New Hampshire. Nicholas is a member of the New Hampshire
 51 National Guard, serving as a military police officer with the 237th Military Police Company.
 52

53 Dr. Vahrij Manoukian swore in the new officers who were given a warm welcome from the audience, followed
 54 by the pinning ceremony.
 55

56 **2. Board, Committee and Commission Appointments and Vacancies**

57 The Board thanked the volunteers for their dedicated service to Hollis and emphasized the importance of their
 58 responsibility, knowledge and commitment to our community. Frank Cadwell added that volunteers make a
 59 large impact and affect change in our community. The Board reviewed the following Board, Committee and
 60 Commission appointments. Each member and associated Chair stood in acknowledgement of their appointment.
 61 All terms expire on April 30, 2020, except Josie MacMillan, Heritage Commission Regular Member with an
 62 expiration date of 2018 and Karla Vogel, Heritage Commission Alternate Member with an expiration date of
 63 2019. Recommendations to appoint each volunteer was received from the respective chairs.
 64

<u>Committee</u>	<u>First Name</u>	<u>Last Name</u>	<u>Membership</u>
Building Code Board of Appeals	Paul	Armstrong	Regular
Building Code Board of Appeals	Bob	Cormier	Regular
Building Code Board of Appeals	John	Mahan	Regular
Forest Committee	Gary	Chamberlain	Regular
Forest Committee	Edward (Ted)	Chamberlain	Regular
Heritage Commission	M. Honi	Glover	Regular
Heritage Commission	Judith Aurelia Perry	Hooks	Regular
Heritage Commission	Jan	Larmouth	Regular
Heritage Commission	David	Sullivan	Regular
Heritage Commission	Wendy	Trimble	Alternate
Heritage Commission	Josie	MacMillan	Regular
Heritage Commission	Karla	Vogel	Alternate
Historic District Commission	Jan	Larmouth	Regular
Old Home Days Committee	Holly	Babcock	Regular
Old Home Days Committee	Barbara	Kowalski	Regular
Old Home Days Committee	Judy	Mahoney	Regular
Old Home Days Committee	Laurie	Miller	Regular
Old Home Days Committee	Anne Marie	Tucciarone-Mahan	Regular
Planning Board	Jeffrey	Peters	Alternate
Planning Board	Chet	Rogers	Regular
SVTC	Rebecca	Crowther	Regular

65
 66 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen appoint the*
 67 *volunteers to the Town’s Boards, Committees, and Commissions, as presented. Voting in favor*
 68 *of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion*
 69 *PASSED 4-0-0.*
 70

71 **3. Committee Resignation**

72 The Board acknowledged the resignation of Spencer Stickney, Chairman of the Historic District Commission
73 and thanked him for his nine years of service.
74

75 *MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen regretfully accept*
76 *the resignation of Spencer Stickney, Chairman of the Historic District Commission. Voting in*
77 *favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The*
78 *motion PASSED 4-0-0.*
79

80 **4. Selectmen Department and Committee Assignments**

81 The Board agreed to review the current Department and Committee Assignments and act upon next year's
82 assignments at the next meeting.
83

84 **NEW/OLD BUSINESS**

85

86 **1. Tax Collector**

87 **Tax Deeds**

88 There are six deed waivers before the board, including Map 20, Lot 32/7, Map 20, Lot 41, Map 19,
89 Lot 69, Map 54, Lot 28, Map 1, Lot 1 and Map 38, Lot 43. If the Selectmen approve waiving the
90 deeds, the town will not gain ownership of the properties.
91

92 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen sign and*
93 *approve waiving the deeds for Map 20, Lot 32/7, Map 20, Lot 41, Map 19, Lot 69, Map 54, Lot*
94 *28, Map 1, Lot 1 and Map 38, Lot 43, as presented. Voting in favor of the motion were Petry,*
95 *Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.*
96

97 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian to table the Deed Waiver for Map*
98 *55, Lot 6. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one*
99 *was opposed. The motion PASSED 4-0-0.*
100

101 **2. Special License Approval(s)**

102 **a. Millyard Bike-Paddle-Run, Sunday, May 7, 2017, 9:30AM-11:30am**

103

104 *MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the Special*
105 *License for Millyard Bike-Paddle-Run event on Sunday, May 7, 2017 from 9:30AM-11:30AM.*
106 *Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed.*
107 *The motion PASSED 4-0-0.*
108

109 **b. Jonathan Gilmour Memorial Scholarship Fund Bike Ride and Walk, Sunday May 13,** 110 **2017, 8:00AM-10:00AM**

111

112 *MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the Special*
113 *License for Jonathan Gilmour Memorial Scholarship Fund Bike Ride and Walk on Sunday, May*
114 *13, 2017 from 8:00AM-10:00AM. Voting in favor of the motion were Petry, Manoukian, Band*
115 *and Cadwell. No one was opposed. The motion PASSED 4-0-0.*
116

117 **c. ACS Bicycles Battling Cancer charity bike ride, Sunday, June 11, 2017 7:30AM-10:30AM**

118

119 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the*
120 *Special License for ACS Bicycles Battling Cancer charity bike ride on Sunday, June 11, 2017*

121 *from 7:30AM-10:30AM. Voting in favor of the motion were Petry, Manoukian, Band and*
 122 *Cadwell. No one was opposed. The motion PASSED 4-0-0.*
 123

124 **ADMINISTRATIVE BUSINESS**

125 **1. Assessing Work**
 126

127 **NOTICE OF INTENT TO TAX PERSONAL PROPERTY ON LAND OF OTHERS**
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129 Each year prior to April 30th, the Chairman of the Board of Selectmen, must send out Notice of Intent to Tax
 130 Personal Property on Land of Others according to RSA 73:16-a, if these notices are not sent to the land owner
 131 before April 30th, and the personal property owner does not pay the property taxes assessed, the land owner
 132 cannot be held liable for the unpaid taxes.
 133

134 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen sign and*
 135 *approve the Notice of Intent to Tax Personal Property on Land of Others per RSA 73:16-a, as*
 136 *presented. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one*
 137 *was opposed. The motion PASSED 4-0-0.*
 138

139 **NOTICE OF INTENT TO CUT WOOD OR TIMBER**
 140

Operation #	MBLU	Owner	Location
17-223-03	036-027	Town Forest Committee	Spaulding Town Forest access via Patch Road

144 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Notice*
 145 *of Intent to Cut Wood or Timber, operation #17-223-03, as submitted. Voting in favor of the*
 146 *motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED*
 147 *4-0-0.*
 148

149 **NOTICE OF INTENT TO EXCAVATE**
 150

Operation #	MBLU	Owner	Location
17-223-02-E	009-048	Douglas Orde	Depot Road

154 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the*
 155 *Notice of Intent to Excavate, operation #17-223-02-E, as submitted. Voting in favor of the*
 156 *motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED*
 157 *4-0-0.*
 158

159 **APPLICATION FOR CURRENT USE**
 160

MBLU	Location	Acres in CUSE previously	Acres to be added to CUSE	Total CUSE Acres with this application
007-044-001	35 Flagg Road	3.91	2.08	6.00

165 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the*
 166 *Application for Current Use, MBLU #007-044-001, as submitted. Voting in favor of the motion*
 167 *were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.*
 168

169 **CURRENT USE RELEASE & LAND USE CHANGE TAX**

MBLU	Owner	Location	Removed	LUCT
013-010	Donald & Kris Wuerdeman Revoc Living Trust Agmt	28 Ridge Road	4.62	\$5100.00
020-061	L & Z Investments LLC	22 Snow Ln	0.24	\$2600.00
			TOTAL LUCT:	\$7700.00

MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the Current Use Release & Land Use Change Tax, MBLU #013-010 and 020-061, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2016 ABATEMENT RECOMMENDATION

Case #	MBLU	Owner	Location	Amount to be Abated (without interest)
2016-009	009-011	Christopher & Cynthia	2 Dalkeith Rd	\$1122.00

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the 2016 Abatement Recommendation, case #2016-009, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2. Approval of Warrants

a. Wages - 4/6/2017 (\$151,013.05)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

b. Wages - 4/6/2017 (\$5,735.58)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

c. Accounts Payable – 4/6/2017 (\$199,709.92)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Accounts Payable, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

d. Benefit Strategies - 4/6/2017 (\$6,838.22)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

3. Approval of Public Minutes – 3/27/17

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the public minutes of March 27, 2017, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

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4. Approval of Non-Public Minutes – 3/27/17

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the non-public minutes of March 27, 2017, as submitted and keep them sealed. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

5. Weekly Meetings and Announcements

The weekly meetings were announced for April 9, 2017 – April 15, 2017. The deadline to submit Veteran Applications to the Assessing Office is April 17, 2017 for the 2017 Property Tax Year.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen enter Non-Public session in accordance with RSA 91-A:3-II(d) acquisition, sale or lease of real or personal property. Voting in favor of the motion were Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 7:33 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen come out of Non-Public session in accordance with RSA 91-A:3-II(d) acquisition, sale or lease of real or personal property. Voting in favor of the motion were Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen seal the minutes of Non-Public session in accordance with RSA 91-A:3-II(d) acquisition, sale or lease of real or personal property. Voting in favor of the motion were Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 7:43 PM.

ADJOURNMENT

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen adjourn the meeting. Voting in favor of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 7:44 PM.

Respectfully Submitted,
Christine Herrera, Administrative Assistant/HR Coordinator