

BOARD OF SELECTMEN'S MEETING 4-13-09 (6:48 PM)

Selectmen present: Vahrij Manoukian, David Petry, Peter Band and Frank Cadwell
Absent: Mark Le Doux
Staff present: Troy Brown, Town Administrator; Cathy Hoffman, Assistant Town Administrator; Paul Armstrong, Camera Operator

COMMUNITY ROOM 6:48 PM

Chairman Manoukian convened the April 13, 2009 Selectmen's meeting at 6:48 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

Police Chief Russell Ux led the Board and those present in the Pledge of Allegiance.

AGENDA REVIEW

Troy Brown reviewed the Selectmen's agenda, noting that the Board would be entering into a non-public session following the public meeting.

MEETINGS

1. George LeCours, Chet Rogers and Steve Piper:

- a. **Hollis Fast 5-K:** G. LeCours informed the Board that the annual Hollis Fast 5-K is scheduled for June 3rd. The race starts at 6:30 PM and is over by 7 PM. Registration is at the Alpine Grove. The finish line has been changed to the parking lot of Morin's Landscaping. Medical services will be on stand by. He added that he has been working with Police Chief Russell Ux on traffic control.

MOVED by David Petry, seconded by Peter Band that the Selectmen authorize the Chairman to sign the special license for the Hollis Fast 5-K road race, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- b. **Applefest Half-Marathon:** Chet Rogers introduced Applefest committee member Steve Piper to Board members. S. Piper informed the Board that the Applefest Half-Marathon was named the "Race of the Year" for New England in the January/February issue of the New England Runner Magazine. The only change to the race this year will be the addition of a tent with a water sprayer for runners to cool down. C. Rogers noted that the race would also be going "Green" this year. Containers and cups will either be biodegradable or recyclable. Carpooling will be encouraged. T-shirts will be made from more earth friendly materials. He anticipates that it will take three-years for the race to transition fully. The race is scheduled for September 26th.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen authorize the Chairman to sign the special license for the Applefest Half-Marathon Road Race, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 2. **Tom Dufresne, Conservation Commission Chairman:** T. Dufresne requested that the Selectmen approve a selective timber cut on three parcels of conservation land located along the west side of the Nashua River across from the Overlook Golf Course. He stated that Craig Birch would be the forester. This cut is expected to generate \$15,000-\$20,000, which would be deposited into the Town's general fund.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen authorize and sign the intent to cut for Map 015-001, 015-003 and 010-018, as presented. Voting in favor of the motion

52 were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The
 53 motion PASSED 4-0-0.
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55 **3. Russell Ux, Chief of Police and Chris Buzzy, Cemetery Trustee:** The Board reviewed a letter from
 56 the Cemetery Trustees regarding vandalism at the Pine Hill Cemetery. The Trustees requested support
 57 from the Selectmen and the Police Department to increase security and enforcement at this cemetery.
 58 Chief Ux explained that two officers are on duty at all times, but it is hard for these officers to be
 59 everywhere. Location, access and lack of lighting are obstacles for ensuring security. Cemetery
 60 Trustee C. Buzzy stated that cemetery vandalism is a felony. The board discussed options for security
 61 and the challenges of catching and prosecuting the vandals. Chief Ux recommended that he meet with
 62 the Cemetery Trustees to discuss their concerns and potential solutions to the vandalism problems. D.
 63 Petry stated that the Board should set aside budget concerns and support the Trustees in the protection
 64 of the Town’s cemeteries.

65 **4. Jeff Babel, Public Works Director:**

- 66 **a. Brush Removal Contracts:** J. Babel reported that the deadline for submitting bids for brush
 67 removal is Thursday April 16th. He asked for permission from the Board to award the bid after
 68 checking references of the vendors. V. Manoukian suggested that J. Babel meet with F. Cadwell
 69 and T. Brown to review the bids. D. Petry disagreed, questioning the budget and the anticipated
 70 bids. J. Babel responded that he won’t know about the submittals until Thursday but the
 71 unofficial word is that the costs would range from \$40,000-\$70,000. D. Petry recommended that
 72 the Board follow the bid policy and formally vote on every contract that exceeds \$5,000. P. Band
 73 questioned if J. Babel anticipated any problems if the Board waited to accept a bid. J. Babel
 74 responded that homeowners are getting anxious to have the debris along the roads removed. Not
 75 permitting him to award the contract would delay the process for another two weeks. D. Petry
 76 stated that this is an important bid and the process should be followed. The Board agreed to
 77 review and vote on the bid recommendation at the Selectmen’s meeting on April 27th.
 78 **b. Heating Fuel Bids:** J. Babel submitted the following bids for heating oil. These prices expire in
 79 ten days from the receipt of the bids.
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	McLaughlin Oil	Fred Fuller Oil	Lorden Oil
Fixed Price (without downside protection)	\$2.128	\$1.895	\$1.895
Fixed Price (with downside protection)	\$2.478	-----	\$2.095
Fixed Cost above current rack price	-----	+\$0.1795	-----
Cap price option	-----	-----	\$2.45

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 82 J. Babel stated that the schools have already locked in a price of \$1.769 with Lorden. D. Petry
 83 expressed dismay that the schools did not contact the Town before locking in a price for fuel oil.
 84 V. Manoukian commented that the Board would take these bids under consideration. He added
 85 that any Town contract must contain an escape clause. P. Band asked J. Babel to monitor the
 86 market. The Board agreed to periodically review oil prices.

87 **c. Stump Dump Compost:** J. Babel informed the Board that there is a mountain of mixed compost
 88 at the stump dump. He would like to negotiate with a vendor for screening of loam and removal
 89 of material in exchange for gravel and stone. He added that he would not know the value until the
 90 process is complete. D. Petry reiterated that the policy should be followed and the process must
 91 include documentation so that there is no second-guessing. The bids should be advertised. J.
 92 Babel explained that he tries to take advantage of one-time offers and discounts on special
 93 services. He believes that the policy should be modified to allow for action on these timely offers
 94 from a limited number of vendors that provide a specific type of service. T. Brown agreed that the
 95 policy could be amended to allow J. Babel to seek a waiver. D. Petry suggested that J. Babel work
 96 with T. Brown regarding potential changes to the policy. Regarding the bartering of material at
 97 the stump dump, J. Babel agreed bring additional information back to the Board for review.

- 98 **d. NHDOT-High Risk Road Program:** J. Babel explained that the New Hampshire Department of
 99 Transportation (NHDOT) is initiating a statewide signing and delineation of high-risk roads
 100 agreement with municipalities. NHDOT will assess the Town’s existing signage and if the signs
 101 do not meet the guidelines, NHDOT would upgrade all of the signs at no charge to the Town.
 102 Towns would be responsible for submitting crash data for three years prior to, and three years
 103 beyond, completion of the project. The Town is also responsible for auditing existing signs, and
 104 for the maintenance and replacement of the signs once the project is complete. D. Petry and F.
 105 Cadwell had reservations regarding the agreement including the installation of additional signs on
 106 the Town’s rural roads. F. Cadwell also expressed concern regarding the numerous conditions of
 107 the agreement and the potential costs to the Town. J. Babel stated that the Town maintains the
 108 signs currently. He added that public safety standards for roads must be met or there is a liability
 109 to the Town. D. Petry recommended that the Town ask NHDOT to complete the audit before
 110 signing the agreement. The audit would determine the minimum/ maximum of signs that would
 111 need to be installed. J. Babel will contact NHDOT regarding the Board’s concerns.
- 112 **e. Part-time Position at the Transfer Station:** J. Babel requested permission to hire a part-time
 113 person at the transfer station. The person that he would like to hire has worked at the transfer
 114 station in the past, but left about two years ago. This person would be hired to work Saturdays on
 115 an “on call” basis, as business at the transfer station picks up in the spring. Currently, there are
 116 two people working at the transfer station. F. Cadwell would prefer that transfer station staff be
 117 limited to two-persons. T. Brown noted that there is money in the budget for this part-time
 118 person. He added that the Board did authorize J. Babel to manage his budget and use his own
 119 discretion in hiring a part-time person, as long as the costs are covered in the budget. The Board
 120 tabled further discussion to the April 27th meeting.
- 121 **f. Transfer Station Closing:** The Board agreed to close the transfer station on Saturday July 4,
 122 2009.
- 123 **g. Baxter Road:** T. Brown informed the Board that he has received correspondence from residents
 124 questioning J. Babel regarding maintenance options for Baxter Road. J. Babel stated that he did
 125 respond to this letter. The Board tabled discussion pending review of the letter and Jeff’s
 126 response.
- 127 **h. Lawrence Barn Parking Lot:** T. Brown stated that on the day of the Volunteer Breakfast the
 128 weather was rainy and the Lawrence Barn parking lot was extremely muddy. He asked the Board
 129 to consider paving the parking lot. J. Babel stated that he would come back to the Board with
 130 options and recommendations.

OLD BUSINESS

- 133 **1. 2009 Selectmen Assignments:** Following are the Selectmen department, board, committee and
 134 commission assignments through March of 2010.

Assignment	Ex Officio/Alternate	
Departments		
Town Hall	Vahrij	David
Fire	Mark	
Police/Communications	Peter	
DPW	Frank	
Recreation	David	Frank
Library	Mark	
Committees, Commissions, Boards		
Planning Board	David	Mark
Budget Committee	Peter	Mark
Historic District Commission	Frank	
Heritage Commission	Frank	
Land Protection Study Committee	Mark	David

Land Use Board Chairs	David	
Zylonis Fund Committee	Frank	
Highway Safety Committee	Peter	
Seniors	Vahrij	
Nichols Fund Committee	Peter	
Agricultural Commission	David	
Internal Committees		
Management Committee (includes 2 Selectmen)	Vahrij	Mark
Emergency Management Committee	Vahrij	Mark
Joint Loss Management Committee (Safety)	Vahrij	Mark

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2. **Appointments to Boards, Committees and Commissions:** The Board made the following committee, board and commission appointments.

Committee/Board/Commission	Name	Regular/Alternate	Term
Agricultural Commission	Stephen Jambard	Regular	2012
	Rachael Tebbetts	Regular	2011
	Cameron Hardy	Regular	2010
	Dan Harmon	Regular	2012
	Doug Gagne	Regular	2011
	Randall Clark	Alternate	2010
Building Code Board of Appeals	Richard Brown	Regular	2014
	Roger Parsons	Regular	2014
	Paul Hemmerich	Regular	2014
Cable Advisory Committee	Doug Cleveland	Regular	2012
	Bruce Harrison	Regular	2012
Conservation Commission	Lynne Simonfy	Regular	2012
	Gary Flaherty	Regular	2012
	Carl Hills	Alternate	2012
Heritage Commission	Mara Huberlie	Regular	2012
	David Sullivan	Regular	2011
HDC Rep to Heritage Commission	Spencer Stickney	Regular	2010
Historic District Commission	Paul Hemmerich	Regular	2012
	William Lavery	Regular	2012
Hollis Energy Committee	Karen Cramton	Regular	2012
	Chris Heiter	Regular	2011
Land Protection Study Committee	Paul Edmunds	Regular	2012
Memorial Day Event Coordinator	Jim Belanger	n/a	2012
Planning Board	Cathy Hoffman	Regular	2012
	Rick Hardy	Regular	2012
	David Fite	Alternate	2012
Recreation Commission	Jim McCann	Alternate	2012
Souhegan Regional Landfill District	Jeanette Schoolsky	Regular	2012
Town Forest Committee	George R. Burton	Regular	2012
	Craig Birch	Regular	2012
Trails	Sherry Wyskiel	Regular	2012
	Mary Ferguson	Regular	2012
	Tom Jeffery	Alternate	2012

Zoning Board of Adjustment	Donna Drotter	Alternate	2012
	Kenneth Bonn	Alternate	2010

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MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Stephen Jambard, Rachel Tebbetts, Cameron Hardy, Dan Harmon, Doug Gagne and Randall Clark to the Agricultural Commission, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Richard Brown, Roger Parsons and Paul Hemmerich to the Building Code Board of Appeals, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Doug Cleveland and Bruce Harrison to the Cable Advisory Committee, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Lynne Simonfy, Carl Hills and Gary Flaherty to the Conservation Commission, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Mara Huberlie and David Sullivan to the Heritage Commission, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Spencer Stickney as the Historic District Commission's Representative to the Heritage Commission, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Paul Hemmerich and William Lavery to the Historic District Commission, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Karen Cramton and Chris Heiter to the Hollis Energy Committee, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Paul Edmunds to the Land Protection Study Committee, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Jim Belanger as the Memorial Day Event Coordinator, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

PUBLIC MINUTES-6:48 PM

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190 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Cathy Hoffman,*
191 *Rick Hardy and David Fite to the Planning Board, as presented. Voting in favor of the motion*
192 *were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The*
193 *motion PASSED 4-0-0.*

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195 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Jim McCann to*
196 *the Recreation Commission, as presented. Voting in favor of the motion were Manoukian, Petry,*
197 *Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.*

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199 *MOVED by David Petry, seconded by Peter Band that the Selectmen appoint Jeanette Schoolsky*
200 *as a Representative to the Souhegan Regional Landfill District, as presented. Voting in favor of*
201 *the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was*
202 *absent. The motion PASSED 4-0-0.*

203
204 *MOVED by David Petry, seconded by Peter Band that the Selectmen appoint George Burton and*
205 *Craig Birch to the Town Forest Committee, as presented. Voting in favor of the motion were*
206 *Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion*
207 *PASSED 4-0-0.*

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209 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Sherry Wyskiel,*
210 *Mary Ferguson and Tom Jeffery to the Trails Committee, as presented. Voting in favor of the*
211 *motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent.*
212 *The motion PASSED 4-0-0.*

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214 *MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen appoint Brian Major and*
215 *Cindy Tsao to the Zoning Board of Adjustment, as presented.*

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217 D. Petry questioned the deadline to make appointments. C. Hoffman stated that terms expire on
218 April 30th. D. Petry recommended tabling this vote until the full Board was present. P. Band
219 asked that the motion be withdrawn and vote tabled to the April 27th meeting. F. Cadwell stated
220 that there is a motion on the floor and the Board should vote. V. Manoukian called the question.

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222 *Voting in favor of the motion was Cadwell. Manoukian, Band and Petry were opposed. Le Doux*
223 *was absent. The motion FAILED 1-3-0.*

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225 *MOVED by Peter Band, seconded by David Petry that the Selectmen appoint Donna Drotter and*
226 *Kenneth Bonn to the Zoning Board of Adjustment, as presented. Voting in favor of the motion*
227 *were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The*
228 *motion PASSED 4-0-0.*

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230 **3. Review of Selectmen's Action Items:** T. Brown updated the Board on the status of the list of
231 Selectmen's action items. He recommended reviewing the list monthly, and focusing on the
232 anticipated completion deadlines. V. Manoukian asked that the review be tabled to a meeting when
233 the full board is present. D. Petry suggested reviewing the list at every meeting. F. Cadwell
234 questioned if the Town has been working with the schools as recommended in the Strategic Planning
235 Committee's report. T. Brown responded that the Town should begin communicating now with the
236 schools on combining the Town and school Capital Improvement Programs.

237
238 **NEW BUSINESS**

239 **1. Public Gathering License-Zoo New England:** The Selectmen authorized the Chairman to sign the
240 Special License for Zoo New England's second annual Jonathan Gilmour Memorial Scholarship Fund
241 Bike Ride that is scheduled for May 9th in Hollis.

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MOVED by Peter Band, seconded by David Petry that the Selectmen authorize the Chairman to sign the Special License for Zoo New England, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 2. Public Gathering License-Colonial Garden Club:** The Selectmen authorized the Chairman to sign the Special License for the Colonial Garden Club to hold their annual plant sale on May 9th from 7AM-12PM in the Town Common.

MOVED by David Petry, seconded by Frank Caldwell that the Selectmen authorize the Chairman to sign the Special License for the Colonial Garden Club, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 3. Emergency Operations Plan-Annual Concurrence:** The Selectmen approved and signed the annual concurrence, which includes updated contact information for the Town's Emergency Operations Plan.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and sign the annual concurrence for the Town's Emergency Operations Plan, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 4. Stop Sign Ordinance-Blacksmith Lane and Sawmill Road:** T. Brown informed the Board that due to an error, the stop sign ordinance enacted by the Selectmen at the March 23^d meeting must be repealed and replaced by the revised ordinance, which would place the stop sign on Sawmill Road at the intersection with Blacksmith Lane.

MOVED by Peter Band, seconded by David Petry that the Selectmen repeal the stop sign ordinance adopted at the March 23, 2009 Selectmen's meeting and enact the revised ordinance, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 5. Stop Sign Ordinance-Blacksmith Lane and West Hollis Road:** T. Brown stated that in accordance with the subdivision approval, an additional stop sign is required on Blacksmith Lane at the intersection of West Hollis Road.

MOVED by Peter Band, seconded by David Petry that the Selectmen enact the stop sign ordinance to install a stop sign on Blacksmith Lane at the intersection of West Hollis Road, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 6. Resolution 2009-01 Hollis Energy Committee:** T. Brown read Resolution 2009-01, which establishes the Hollis Energy Committee (HEC). This committee has been formed to meet the terms of Petitioned Warrant Article 14- New Hampshire Climate Change Resolution, which was passed at the 2007 Town Meeting. He also read the accompanying charge of the HEC.

MOVED by Peter Band, seconded by David Petry that the Selectmen approve and adopt Resolution 2009-01, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- 293 7. **Resolution 2009-02 Agricultural Commission:** Adoption of Resolution 2009-02 establishing the
294 Agricultural Commission was tabled pending further discussion on the membership of the
295 commission.
- 296 8. **Town Administrator's Report:** T. Brown presented the following additional items for the Board to
297 review.
- 298 a. **Pole License-Baxter Road:** The Board approved and signed the pole license for the installation
299 of a utility pole, cables, wires and all other pertinent devices. The utility pole will be located on
300 Baxter Road.
- 301
302 *MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve and sign the*
303 *pole license for the installation of a utility pole, cables, wires and all other pertinent devices, to*
304 *be located on Baxter Road, as presented. Voting in favor of the motion were Manoukian, Petry,*
305 *Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.*
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- 307 b. **Pole License-Worcester Road:** The Board approved and signed the pole license for the
308 installation of three utility poles, cables, wires and all other pertinent devices. The utility poles
309 will be located on Worcester Road.
- 310
311 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve and sign the*
312 *pole license for the installation of three utility poles, cables, wires and all other pertinent devices,*
313 *to be located on Worcester Road, as presented. Voting in favor of the motion were Manoukian,*
314 *Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.*
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- 316 c. **Boat Licensing:** The Board approved the yearly appointment of the Town Clerk and Deputy
317 Town Clerk as official agents for registering boats. Residents are encouraged to register locally.
318 The Town receives a portion of the registration fee.
- 319
320 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint the Town Clerk*
321 *and Deputy Town Clerk as boat licensing agents, as presented. Voting in favor of the motion*
322 *were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The*
323 *motion PASSED 4-0-0.*
324
- 325 d. **Charter Billing Error:** T. Brown informed the Board that Charter Communications has notified
326 the Town of Hollis that there was a billing error on the March bill. A number of Hollis residents
327 were double billed the franchise fee charge. Accounts will be credited during the next billing
328 cycle.
- 329 e. **Letter from Town Attorney:** The Board received correspondence from Attorney Drescher
330 regarding the ongoing Oban matter.
- 331 f. **Memorial Day:** Memorial Day Organizer Jim Belanger has submitted information regarding the
332 annual Memorial Day ceremony. The ceremony is scheduled for May 25th at 5 PM on the Town
333 Common. The Board will designate a speaker at the April 27th meeting.
- 334 9. **Committee Reports:** There were no committee reports.

ANNOUNCEMENTS/SIGNATURES/OTHER

- 336
337 1. **Intent to Tax Personal Property on the Land of Others/Intents to Excavate/Intents to Cut**
338 **Timber/ Warrants/ Abatements**
- 339 a. **Intent to Tax Personal Property on the Land of Others:** This notice of intent to tax is sent out
340 yearly. There are five properties in Hollis subject to this notice.
- 341
342 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and authorize*
343 *the Chairman to sign the notices of intent to tax personal property on the land of others. Voting in*

344 favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux
345 was absent. The motion PASSED 4-0-0.
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347 **b. Notices of Intent:**

- 348 • Intents to Excavate-Permits: #09-223-01-E, Twiss Lane, Map 009-062 and #09-223-02-E,
349 Depot Road, Maps 009-047, 009-048 and 009-051. Both applicants have filed and submitted
350 the \$100 fee, payable to the State of New Hampshire.

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352 *MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve and sign the*
353 *Intents to Excavate, as presented. Voting in favor of the motion were Manoukian, Petry, Band*
354 *and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.*
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- 356 • Intents to Cut Timber- Permits: # 09-223-01-T, Proctor Hill Road, Map 016-001; #09-223-
357 02-T, Van Dyke Road, Map 019-082 and #09-223-03T, Van Dyke Road, Map 019-001

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359 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and sign the*
360 *Intent to Cut Timber for Permit #09-223-01-T, as presented. Voting in favor of the motion were*
361 *Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion*
362 *PASSED 4-0-0.*
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364 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and sign the*
365 *Intent to Cut Timber for Permit #09-223-02-T, as presented. Voting in favor of the motion were*
366 *Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion*
367 *PASSED 4-0-0.*
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369 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and sign the*
370 *Intent to Cut Timber for Permit #09-223-03-T, as presented. Voting in favor of the motion were*
371 *Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion*
372 *PASSED 4-0-0.*
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374 **c. Warrants:**

- 375 • Gravel Tax Levy: The Board approved and authorized the Tax Collector to collect gravel tax
376 on the following properties
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Permit #	Map/Lot	Tax
#08-223-01-E	009-048	\$30.30
#08-223-02-E	009-062	\$180.00
#08-223-04-E	006-010	\$60.00
Total Tax		\$270.30

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379 *MOVED by David Petry, seconded by Peter Band that the Selectmen approve and authorize the*
380 *Tax Collector to collect \$270.30 in gravel tax, as presented. Voting in favor of the motion were*
381 *Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion*
382 *PASSED 4-0-0.*
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- 384 • Timber Tax Levy: The Board approved and authorized the Tax Collector to collect timber tax
385 on the following properties
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Warrant #1

Permit #	Map/Lot	Tax
#08-223-04-T	031-006	\$109.45
#08-223-05-T	017-024	\$2233.48

#08-223-06-T	009-033	\$305.76
#08-223-07-T	005-017	\$1261.74
Total Tax		\$3910.43

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Warrant #2

Permit #	Map/Lot	Tax
#08-223-08-T	014-085	\$200.32
#08-223-09-T	0-25-060-003	\$231.05
Total Tax		\$431.37

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MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve and authorize the Tax Collector to collect a total of \$4,341.80 in timber tax, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- d. Abatements for Approval: All property owners have waived the interest due on refunds. The Board approved the following abatements.

Case #	Refund Amount
2008-019	\$675.00
2008-022	\$325.00
2008-043	\$880.00
2008-064	\$67.00
2008-067	\$1,714.00
2008-086	\$1,068.00
2008-103	\$1,242.00
2008-120	\$15.98

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MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the requests for abatements, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

- e. Abatements for Denial: The Board denied the following abatements-Cases #2008-091, #2008-104, #2008-113, #2008-115 and #2008-119.

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MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen deny the request for abatement for Case #2008-091, as recommended by Assessment Associates. Voting in favor of the motion were Petry, Band and Cadwell. No one was opposed. Le Doux was absent. Manoukian abstained. The motion PASSED 3-0-1.

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MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the abatement requests for Cases #2008-104, #2008-113, #2008-115 and #2008-009, as recommended by Assessment Associates. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

2. Warrants:

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- a. **Employee Reimbursements-March 31, 2009 (\$1,535.69)**
- b. **Accounts Payable-April 2, 2009 (\$186,217.77)**
- c. **Payroll-April 2, 2009 (\$135,844.64)**

422 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen accept and approve the*
423 *warrants, as presented. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell.*
424 *No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.*
425

426 **3. Weekly Meeting Schedule:** F. Cadwell announced the board and committee meeting schedule for the
427 week of April 13th through the 17th.
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434 **APPROVAL OF MINUTES**

435 **1. Public Minutes of March 23, 2009**

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437 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the public*
438 *minutes of Monday March 23, 2009, as submitted. Voting in favor of the motion were Manoukian,*
439 *Petry, Band and Cadwell. Le Doux was absent. The motion PASSED 4-0-0.*
440

441 **2. Non-Public Minutes of March 23, 2009 (6:11 PM)**

442
443 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve and keep sealed*
444 *the NON-public minutes of Monday March 23, 2009 (6:11 PM), as submitted. Voting in favor of*
445 *the motion were Manoukian, Petry, Band and Cadwell. Le Doux was absent. The motion*
446 *PASSED 4-0-0.*
447

448 **3. Non-Public Minutes of March 23, 2009 (8:50 PM)**

449
450 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve and keep sealed*
451 *the NON-public minutes of Monday March 23, 2009 (8:50 PM), as submitted. Voting in favor of*
452 *the motion were Manoukian, Petry, Band and Cadwell. Le Doux was absent. The motion*
453 *PASSED 4-0-0.*
454

455 Prior to entering non-public session V. Manoukian thanked Paul Armstrong for operating the audio-visual
456 equipment at the meeting.
457

458 **NON-PUBLIC SESSION**

459
460 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen enter into a NON-public*
461 *session in accordance with RSA 91-A: 3-II (c) for the consideration of matters which, if discussed*
462 *in public, would likely affect adversely the reputation of any person. Voting in favor of the motion*
463 *were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The*
464 *motion PASSED 4-0-0.*
465

466 The Board entered non-public session at 9:20 PM.
467

468 **CONCLUSION OF NON-PUBLIC SESSION**

469
470 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen seal the minutes and*
471 *come out of NON-public session in accordance with RSA 91-A: 3-II – (c). Voting in favor of the*
472 *motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent.*
473 *The motion PASSED 4-0-0.*

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The Board came out of non-public session and entered into public session at 10:10 PM.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen authorize Town Administrator Troy Brown to enter into a contract with CMA Engineers, Inc. for the engineering design of the Ash Street Sidewalk Project. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

ADJOURNMENT

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen adjourn. Voting in favor of the motion were Manoukian, Petry, Band and Cadwell. No one was opposed. Le Doux was absent. The motion PASSED 4-0-0.

The Board adjourned at 10:11 PM.

Respectfully submitted,

Cathy Hoffman
Assistant Town Administrator