

**BOARD OF SELECTMEN'S MEETING 5-11-09 (6:05 PM)**

Selectmen present: Vahrij Manoukian, David Petry, Mark Le Doux, Peter Band and Frank Cadwell  
Staff present: Troy Brown, Town Administrator; Paul Calabria, Finance Officer; Cathy Hoffman, Assistant Town Administrator; Paul Armstrong, Camera Operator

**COMMUNITY ROOM 6:05 PM**

Chairman Manoukian convened the May 11, 2009 Selectmen's meeting at 6:05 PM in the Town Hall Community Room. The Board immediately voted to enter into a non-public session.

**NON-PUBLIC SESSION**

*MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen enter into a NON-public session in accordance with RSA 91-A: 3-II (c) for the consideration of matters which, if discussed in public, would likely affect adversely the reputation of any person. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

The Board entered non-public session at 6:06 PM.

**CONCLUSION OF NON-PUBLIC SESSION**

*MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A: 3-II – (c). Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

*MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A: 3-II – (c). Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

The Board entered into public session at 6:40 PM.

**PLEDGE OF ALLEGIANCE**

Police Chief Russell Ux led the Board and those present in the Pledge of Allegiance.

**AGENDA REVIEW**

Troy Brown reviewed the Selectmen's agenda. Additions included: a meeting with Fire Chief Rick Towne regarding equipment repairs, and a meeting with representatives from the Old Home Days Committee regarding a fundraising campaign for the fireworks' display.

**MEETINGS**

**1. Russell Ux, Chief of Police**

- a. **Police Cruiser Bids:** Chief Ux stated that he received three sealed bids for the 2000 Chevrolet Impala surplus vehicle. The highest bid was from Brookline Motors, Inc at \$1,550.55. The two other bids were \$700 and \$665.

*MOVED by David Petry, seconded by Peter Band that the Selectmen authorize Police Chief Russell Ux to transfer title of the 2000 Chevrolet Impala to Brookline Motors, Inc. upon payment of \$1,550.55 to the Town of Hollis, as presented. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

- 52       **b. Motorcycle Lease Renewal:** Chief Ux requested that the Selectmen approve a one-year  
53       extension of the existing lease for the Police Department motorcycle at a cost of \$3,400.  
54

55       *MOVED by Mark Le Doux, seconded by David Petry that the Selectmen approve the extension of*  
56       *the existing lease for the police motorcycle at a cost of \$3,400, as recommended by Police Chief*  
57       *Russell Ux. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell.*  
58       *No one was opposed. The motion PASSED 5-0-0.*  
59

- 60       **c. Tuition Reimbursement:**

61  
62       *MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen authorize the expenditure*  
63       *of \$2,000 to a non-union police department employee for tuition reimbursement. Voting in favor*  
64       *of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The*  
65       *motion PASSED 5-0-0.*  
66

67       **2. Jeff Babel, Public Works Director**

- 68       **a. Eagle Scout Fundraising Event:** J. Babel presented a request to the Board from a local Boy  
69       Scout who would like to conduct a fundraiser at the transfer station. The event would benefit the  
70       Nashua Soup Kitchen and fulfill an Eagle Scout community service requirement. The Scout  
71       would like to provide valet service at the transfer station on one or two Saturdays in June.  
72       Residents would be notified prior to the event. Eight to ten scouts would be present to assist  
73       residents with trash disposal. Donations would be accepted, but not required, for the valet service.  
74       J. Babel stated that he has safety concerns with this proposal because of the volume of traffic at  
75       the transfer station on Saturdays. Board members agreed that this type of proposal presents  
76       potential safety issues. Consensus of the Board was that an alternative plan should be considered  
77       such as offering trash pick up to seniors at their homes. J. Babel will contact the Scout regarding  
78       the Board's concerns and suggestions for an alternative plan.  
79

80       V. Manoukian communicated a resident's thanks to Jeff Babel and the DPW for fixing the  
81       drainage problems on Wright Road. During the recent storms, there were no storm water runoff  
82       and ponding issues.

83       **3. Paul Calabria, Finance Officer:**

- 84       **a. Review of Investment Policy:** The Board reviewed the Town's Investment Policy with Finance  
85       Officer Paul Calabria. This policy is reviewed and signed yearly by the Board. The objective of  
86       the policy is to ensure that the Town's investments are protected, and that the Town receives the  
87       best possible return. M. Le Doux expressed concern that the Town's investments are primarily  
88       with one bank. He recommended splitting up the accounts and being conservative by investing in  
89       short-term T-bills and bonds. His main concern is the safety of the principal. P. Band asked P.  
90       Calabria to submit a summary of the current allocations with recommendations for the next  
91       Selectmen's meeting. T. Brown noted that the Investment Team includes the Finance Officer, the  
92       Board of Selectmen and the Town Treasurer. He added that the Treasurer should be included in  
93       any decisions regarding investments. He asked the Board to vote to accept the policy.  
94

95       *MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen accept and sign the Town*  
96       *of Hollis Investment Policy, as presented. Voting in favor of the motion were Manoukian, Petry,*  
97       *Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
98

99       **4. Rick Towne, Fire Chief:**

- 100       **a. Equipment Repair:** Chief Towne informed the Board that the pump on one of the trucks has  
101       rusted from the inside out. Repairs are expected to be \$10,000. It is, however, possible that after  
102       inspection, the pump might still be under warranty. A new pump would cost \$60,000-\$70,000. He  
103       stated that he does not have money in the maintenance budget for this expense. T. Brown added

## PUBLIC MINUTES-6:05 PM

## Draft Copy

104 that the capital reserve account for the Fire Department was discontinued at the 2009 Town  
105 Meeting and expenditures from the Emergency Maintenance Fund are limited to buildings and  
106 facilities. However there is a contingency account (Management Services) in the operating  
107 budget.  
108

109 The Board discussed reallocating the unanticipated revenue received from the sale of the cruiser  
110 (\$1,550.55) and from the sale of a fire department vehicle (\$6,000). This money goes to the  
111 general fund. T. Brown explained that any funds received from the sale of property or equipment  
112 is considered revenue. For expenditures, the Board is held to the appropriations approved at Town  
113 Meeting. The proper procedure is to charge this expenditure to an account. A direct credit cannot  
114 be done.  
115

116 *MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen authorize the*  
117 *expenditure of up to \$10,000 from the management services account for the repair of the pump,*  
118 *as presented.*  
119

120 P. Band questioned how much of the cost would be covered if the pump were still under  
121 warranty. Chief Towne responded that the parts would be covered. He estimated that the cost of  
122 parts would be approximately \$5,000.  
123

124 *Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was*  
125 *opposed. The motion PASSED 5-0-0.*  
126

127 M. Le Doux strongly recommended segregating the \$7,500 received from the sale of the two  
128 vehicles in the general fund and discussing the reallocation of these funds to the capital repair  
129 required on this pump at Town Meeting in 2010. Chief Towne stated that he was in favor of this  
130 recommendation.  
131

132 *MOVED by Mark Le Doux, seconded by David Petry that the Selectmen recommend segregating,*  
133 *in the general fund, the revenue received from the sale of the two municipal vehicles, and*  
134 *discussing the reallocation of these funds to the capital repair required on this pump at Town*  
135 *Meeting 2010. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and*  
136 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
137

138 **5. Peter White and David Sullivan, Old Home Days Committee:**

- 139 **a. Fireworks Fundraiser:** P. White and D. Sullivan updated the Board on the Old Home Days  
140 Committee's plans for this year's event, which is scheduled for Friday and Saturday, September  
141 18<sup>th</sup> and 19<sup>th</sup>. The theme is "Hollis, Through the Seasons". P. White stated that to raise funds for  
142 the firework's display, the Committee would like to sell chocolate bars. Ten of these chocolate  
143 bars would have a golden ticket inside, which would be worth \$100 in cash to the recipient. The  
144 bars would be sold for \$2 a piece. In order to raise enough funds for the fireworks display, 6,600  
145 bars would have to be sold. V. Manoukian stated that the Board supports the Old Home Days  
146 Committee 100%. He apologized for cutting the Committee's budget. M. Le Doux advised the  
147 Committee to start advertising the event on the Town's website and on channel 12.  
148

149 *MOVED by Mark Le Doux, seconded by Peter Band that pursuant to RSA 287:A-7, the Selectmen*  
150 *authorize the Old Home Days Committee to conduct a raffle for the purpose of raising funds for*  
151 *the Old Home Days fireworks display, as presented. Voting in favor of the motion were*  
152 *Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-*  
153 *0.*  
154  
155

## 156 OLD BUSINESS

157 1. **Committee, Board and Commission Appointments:** C. Hoffman presented the following  
 158 committee, board and commission appointments for the Selectmen to consider.  
 159

Committee/Board/Commission	Name	Regular/Alternate	Term
Historic District Commission	Miriam Gillitt Winer	Alternate	2012
Land Protection Study Committee	Peter Proko	Regular	2012
	Katherine Drisko	Regular	2012

160  
 161 *MOVED by Frank Cadwell that the Selectmen appoint Miriam Gillitt Winer as an alternate*  
 162 *member of the Historic District Commission with a term to expire on April 30, 2012.*  
 163

164 There was no second to the motion.

165  
 166 *MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen appoint Peter Proko as a*  
 167 *regular member of the Land Protection Study Committee with a term to expire on April 30, 2012.*  
 168 *Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was*  
 169 *opposed. The motion PASSED 5-0-0.*  
 170

171 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Katherine*  
 172 *Drisko as a regular member of the Land Protection Study Committee with a term to expire on*  
 173 *April 30, 2012. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and*  
 174 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
 175

176 C. Hoffman asked Board members to reconsider their appointment of a Selectmen as a non-voting,  
 177 alternate member of the Agricultural Commission. She stated that the purpose of having alternate  
 178 members on a committee, board or commission is so that they may be appointed to vote in the  
 179 absence of a regular member. The Board agreed to reconsider the motion made at the April 13<sup>th</sup>  
 180 meeting and appointment a Selectman as a voting, alternate member.  
 181

182 *MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen rescind the motion*  
 183 *made by the Board at the April 13, 2009 meeting, to appoint a Selectman as a non-voting,*  
 184 *alternate member of the Agricultural Commission. Voting in favor of the motion were*  
 185 *Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-*  
 186 *0.*  
 187

188 *MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen appoint David Petry*  
 189 *as a voting, alternate member of the Agricultural Commission. Voting in favor of the motion were*  
 190 *Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-*  
 191 *0.*  
 192

193 2. **Bill Hall Timber Harvesting Request:** Discussion was tabled to the next Selectmen's meeting on  
 194 Tuesday May 26<sup>th</sup>.

195 3. **Skelley Block Grant Application:** The Board welcomed two Skelley Medical employees, Tom  
 196 Guest and Russell Pratt, to the meeting. Representing the company, the employees were at the  
 197 meeting to speak in support of the Community Development Block Grant (CDBG) that if awarded,  
 198 would create new jobs for the company. T. Brown summarized the purpose and requirements of the  
 199 CDBG for Board members who missed the April 27<sup>th</sup> presentation. He noted that Attorney Drescher  
 200 has not reviewed the grant application and the policies that the Board must sign in order for the Town  
 201 to receive and administer the grant.  
 202

203 R. Pratt informed Board members that he has worked for Skelley Medical for four years. He started  
 204 with the company in shipping and receiving. He stated that the company has given him the  
 205 opportunity to grow and learn a trade. At Skelley Medical he has learned how to repair medical  
 206 equipment.

207  
 208 Board members questioned the number of Skelley Medical employees that are from Hollis. R. Pratt  
 209 responded that of the ten employees, none are from Hollis. However, the owners of the company live  
 210 in Hollis.

211  
 212 T. Brown stated that the owner recently contacted him regarding a property in Hollis may become  
 213 available for the expansion of the business. Previously, the Selectmen expressed concern that if this  
 214 business expanded, the company may have to relocate to another town in order to accommodate the  
 215 growth. M. Le Doux questioned the grant funding. T. Brown explained that the Federal government  
 216 funds the grant through the state. The purpose of this application is to create low to moderate-income  
 217 jobs. D. Petry commented that he supports the concept, however in order to get the money, the Town  
 218 must sign and adopt what appear to be potentially worrisome policies. V. Manoukian stated that he  
 219 would like Attorney Drescher to review the documents. Consensus of the Board was that they would  
 220 like to help the company, but do not approve of the “strings attached” to the funding.

221  
 222 *MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen support the CDBG, and*  
 223 *attach the Hollis Master Plan and a summary document regarding the growth of the company, as*  
 224 *reviewed and approved by Attorney Drescher.*

225  
 226 D. Petry commented that the Town is the applicant. T. Brown stated that the company has stated  
 227 publicly that there is no guarantee that they would be able to stay in Town, once they expand. The  
 228 Board must decide if a condition should be added that the business would remain in Hollis. The  
 229 motion was amended.

230  
 231 *MOVED by Mark Le Doux, seconded by Peter Band that following review and approval by the*  
 232 *Town’s Attorney, the Town of Hollis will apply for the Community Development Block Grant on*  
 233 *behalf of Skelley Medical. The submission would include the Town of Hollis Master Plan, the*  
 234 *Town of Hollis Zoning Ordinance and a one to two page summary document.*

235  
 236 After further discussion, the motion was withdrawn. T. Brown stated that he would have all  
 237 documents available for the May 26<sup>th</sup> Selectmen’s meeting.

- 238 **4. 2009 Selectmen Assignments:** Board member assignments to department, committees, boards,  
 239 commissions and internal committees for 2009 are as follows.

<b>Assignment</b>	<b>Ex Officio/Alternate</b>	
<b>Departments</b>		
Town Hall	<b>Vahrij</b>	<b>David</b>
Fire	<b>Mark</b>	<b>Vahrij</b>
Police/Communications	<b>Peter</b>	<b>Mark</b>
DPW	<b>Frank</b>	<b>Peter</b>
Recreation	<b>David</b>	<b>Frank</b>
Library	<b>Mark</b>	<b>David</b>
<b>Committees, Commissions, Boards</b>		
Planning Board	<b>David</b>	<b>Mark</b>
Budget Committee	<b>Peter</b>	<b>Mark</b>
Historic District Commission	<b>Frank</b>	<b>Peter</b>

Heritage Commission	Frank	Vahrij
Conservation Commission	n/a	n/a
Land Protection Study Committee	Mark	David
Land Use Board Chairs	David	n/a
Zylonis Fund Committee	Frank	n/a
Highway Safety Committee	Peter	n/a
Seniors	Vahrij	n/a
Nichols Fund Committee	Peter	n/a
Agricultural Commission	David	n/a
<b>Internal Committees</b>		
Management Committee (includes 2 Selectmen)	Vahrij	Mark
Emergency Management Committee	Vahrij	Mark
Joint Loss Management Committee (Safety)	Vahrij	Mark

241

242 **Review of Selectmen's Action Items:** T. Brown reported that the Cable Contract has been  
 243 submitted to the Town's Attorney. Following review, the contract will be submitted to Charter  
 244 Communications. D. Petry noted that the review of the Recreation Commission's role, mission  
 245 and composition has been completed. He added that there are some procedural management  
 246 issues that must be addressed. The Ash Street Sidewalk project is moving forward. The Town  
 247 has received an engineering services contract from CMA Engineers. Regarding Code  
 248 Enforcement, D. Petry asked that the Building Inspector/Code Enforcement Officer track  
 249 enforcement actions instead of submitting correspondence and memos for the Board to review.  
 250 Updates on the status of the action items will be discussed at the next Selectmen's meeting.

251

252 **NEW BUSINESS**

- 253 1. **Eagle Scout Award:** The Board signed an Eagle Scout Certificate of Achievement for Daniel C.  
 254 Brown, who will be awarded Eagle Scout status at a ceremony on May 3<sup>rd</sup>. Board members  
 255 congratulated Daniel on his accomplishments.
- 256 2. **Old Home Days Pet Parade:** Board members have been asked to judge the pet parade at Old Home  
 257 Days. The parade will take place at 2:30 PM on Saturday September 19<sup>th</sup> at the riding ring.
- 258 3. **Ash Street Sidewalk Engineering Services Contract:** T. Brown stated that after conducting  
 259 interviews of five engineering companies, the review committee recommended, and the Selectmen  
 260 approved, the selection of CMA Engineers as the best qualified company to submit the scope and fee  
 261 proposal for the Ash Street Sidewalk Project. CMA has submitted an engineering service contract in  
 262 the amount of \$34,947. The proposal includes surveys, right of way investigations, environmental,  
 263 design and preparation of a bid package. He requested that the Selectmen accept the contract on  
 264 condition of New Hampshire Department of Transportation (NHDOT) approval. Once NHDOT  
 265 approves the contract, CMA would begin. He estimated that the Town would be ready to go out to bid  
 266 in September. He anticipated that construction would begin in the spring of 2010. The total grant  
 267 amount is for \$160,000 to construct approximately 1,800 feet of sidewalk from the Hollis Post Office  
 268 to the Four Corners. He reminded Board members that this estimate is several years old. This is an  
 269 80/20 grant. The Town would be responsible for \$32,000.

270

271 P. Band questioned if this contract amount was in line with his T. Brown's expectations. T. Brown  
 272 responded that the NHDOT approves the contract. He stated that he would be contacting the NHDOT  
 273 regarding the contract amount. He added that it is possible that additional funding would be available.

274

## PUBLIC MINUTES-6:05 PM

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275 *MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen accept the contract*  
276 *proposal from CMA Engineers in the amount of \$34,947 for the Ash Street Sidewalk Project*  
277 *conditioned on approval by the New Hampshire Department of Transportation. Voting in favor of*  
278 *the motion were Manoukian, Petry, Le Doux, Band and Cadwell. The motion PASSED 5-0-0.*  
279

280 **4. 2009 CLG (Certified Local Government) Grant Application:** T. Brown informed the Board that  
281 there is \$60,000 in statewide funding available for historic preservation projects. The Heritage  
282 Commission recently completed their survey project using CLG grant money. Eligible projects are  
283 prioritized as follows: 1) architectural and archeological surveys; 2) feasibility studies for property  
284 improvements; and 3) rehabilitation of historical properties. An assessment of the Town Hall would  
285 be valuable to prepare for next year's Town Meeting. It would tell us what should be preserved and  
286 what could be replaced. An example would be the building's windows. Are they historical and could  
287 they be replaced with newer and more energy efficient frames and glass? This assessment would be  
288 considered a second priority project. The third priority project type is for the actual rehabilitation of a  
289 building. All of the structural reports that have been done on the Town Hall indicate that the roof is a  
290 priority concern. In addition, the support beams for the main floor have insufficient load bearing  
291 capacity.

292  
293 Mark Le Doux questioned these priorities and the available funding, which he thought was too little  
294 for any significant project. V. Manoukian stated that he would not support wasting taxpayer's money  
295 on more studies for the Town Hall. He would prefer to have the problems fixed.

296  
297 *MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen authorize Town*  
298 *Administrator Troy Brown to secure funding for a priority 3) rehabilitation CLG grant project.*  
299 *Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell. The motion*  
300 *PASSED 5-0-0.*  
301

302 **5. Town Administrator's Report:**

- 303 a. T. Brown announced that the Joint Loss Management Committee is scheduled to meet at 9AM on  
304 Tuesday May 12<sup>th</sup> in the Community Room.  
305 b. The Management Committee will be meeting at 10AM on the same day and at the same location.  
306 c. The Health Insurance Advisory Committee is scheduled to meet on Monday May 18<sup>th</sup> at 9AM in  
307 the Community Room.  
308 d. On Friday May 15<sup>th</sup> T. Brown will be attending an LGC Managers Association meeting. A  
309 representative from the New Hampshire Retirement System will be present to discuss proposed  
310 changes to the system. T. Brown agreed to represent the Town's interests at this meeting.  
311 e. T. Brown reported that the clean up has been completed at the Woodmont White building. The  
312 building has been inspected and all of the chemicals have been removed.  
313 f. All future public meetings of the Board of Selectmen will start at 7 PM.

314 **6. Signatures:** The Board signed appointment forms for Katherine Drisko and Peter Proko. The board  
315 also signed letters of thanks to Bette Finnern, who has submitted a letter of resignation from the  
316 Heritage Commission, and Nate Armstrong and Patrick Clark who have resigned from the Land  
317 Protection Study Committee.

318 **7. Committee Reports:**

- 319 a. **Historic District Commission (HDC):** F. Cadwell informed the Board that the HDC has  
320 purchased a sign, which will be placed at the corner of Richardson and Depot Roads. This sign  
321 will welcome travelers to the Hollis Historic District.  
322 b. **Heritage Commission:** F. Cadwell stated that the Heritage Commission is working on the  
323 potential relocation of the Noah Dow Cooper Shop to the Woodmont Orchard. The Commission  
324 is also in the process of determining which existing Woodmont building should be removed.  
325 c. **Zylonis Fund Committee:** T. Brown reported that the Zylonis Fund Committee would be  
326 awarding three scholarships to Hollis Brookline High School graduating seniors.

327 **d. Cable Advisory Committee:** M. Le Doux informed the Board that the Town's attorney is  
328 reviewing the final Charter contract. He added that Comcast has repeatedly denied the Town's  
329 request to consider extending cable service to Hollis. Currently, there are no other options for the  
330 cable service.

331 **e. Budget Committee:** P. Band reported that at the most recent Budget Committee meeting, he  
332 expressed the Board's concerns regarding the moving budget target. The Budget Committee  
333 would like the Town to consider revenue projections in determining the tax impact, and to adjust  
334 the budget accordingly. In addition, the Budget Committee would like to hold joint meetings  
335 with the schools and the Board of Selectmen. Board members asked that the Budget Committee  
336 provide budget guidance as early as possible.

337  
338 D. Petry brought up the issue of the schools signing a contract for heating oil without first  
339 notifying the Town. The schools were informed that the Town would like to work with them to  
340 negotiate a lower heating oil cost. Staff was asked to submit a letter for the Board to sign and  
341 send to the SAU Office, requesting that the school administration include the Town in the  
342 process.

343

#### 344 ANNOUNCEMENTS/ OTHER

345 **1. Current Use Release:** T. Brown explained that due to expansion of a parking lot and the addition of  
346 greenhouses, 2.75 acres of Map 053-008 no longer qualifies for current use. Assessment Associates  
347 has recommended waiving the penalty.

348

349 *MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen approve the release of*  
350 *2.75 acres of Map 053-008 from current use, and assess no penalty, as recommended by*  
351 *Assessment Associates. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and*  
352 *Cadwell. The motion PASSED 5-0-0.*

353

#### 354 **2. Abatements:**

355 **a. Case #2008-052:** T. Brown explained that the Assessors reviewed this application and as a result  
356 made corrections to the assessment. Assessment Associates has recommended that the Board  
357 approve an abatement of \$727.00.

358

359 *MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen approve the*  
360 *abatement request for Case #2008-052 in the amount of \$727.00, as recommended by Assessment*  
361 *Associates. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell.*  
362 *The motion PASSED 5-0-0.*

363

364 **b. Case #2008-015:** Assessment Associates has recommended denial of this abatement request. M.  
365 Le Doux disagreed with the recommendation and suggested that the Board reduce the total  
366 assessment of this property by \$120,000. This would bring the land assessment total to \$210,000.  
367 He added that the applicant does have a right to appeal the Board's decision to the Board of Tax  
368 and Land Appeals (BTLA).

369

370 *MOVED by Mark Le Doux, seconded by David Petry that the Selectmen reduce the total*  
371 *assessment for Map 052-018 by the amount of \$120,000. Voting in favor of the motion were*  
372 *Petry, Le Doux, Band and Cadwell. Manoukian was opposed. The motion PASSED 4-0-1.*

373

#### 374 **3. Warrants:**

375 **a. Employee Reimbursements-April 27, 2009 (\$910.21)**

376 **b. Accounts Payable-April 30, 2009 (\$990,513.42)**

377 **c. Payroll-April 30, 2009 (\$148,047.20)**

378



379 *MOVED by David Petry, seconded by Mark Le Doux that the Selectmen approved the warrants,*  
380 *as presented. Voting in favor of the motion were Manoukian, Petry, Le Doux, Band and Cadwell.*  
381 *The motion PASSED 5-0-0.*  
382

383 **4. Weekly Meeting Schedule:** D. Petry announced the board, committee and commission meetings for  
384 the week of May 11<sup>th</sup> through May 15<sup>th</sup>. Due to the Memorial Day holiday, the next Selectmen's  
385 meeting has been scheduled for Tuesday May 26<sup>th</sup> at 7 PM in the Town Hall Community Room.  
386

387 **APPROVAL OF MINUTES**

388 **1. Public Minutes of April 13, 2009:**

389 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the public*  
390 *minutes of Monday April 13, 2009, as submitted. Voting in favor of the motion were Manoukian,*  
391 *Petry, Band and Cadwell. Le Doux abstained. The motion PASSED 4-0-1.*  
392  
393

394 **2. Non-Public Minutes of April 13, 2009:**

395 *MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve and keep sealed*  
396 *the non-public minutes of Monday April 13, 2009, as submitted. Voting in favor of the motion*  
397 *were Manoukian, Petry, Band and Cadwell. Le Doux abstained. The motion PASSED 4-0-1.*  
398  
399

400 **3. Public Minutes of April 27, 2009:**

401 *MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the public*  
402 *minutes of Monday April 27, 2009, as submitted. Voting in favor of the motion were Manoukian,*  
403 *Petry and Band. Le Doux and Cadwell abstained. The motion PASSED 3-0-2.*  
404  
405

406 **NON-PUBLIC SESSION**

407 *MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen enter into a NON-*  
408 *public session in accordance with RSA 91-A: 3-II (c) for the consideration of matters which, if*  
409 *discussed in public, would likely affect adversely the reputation of any person. Voting in favor of*  
410 *the motion were Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The*  
411 *motion PASSED 5-0-0.*  
412  
413

414 The Board entered non-public session at 8:42 PM.  
415

416 **CONCLUSION OF NON-PUBLIC SESSION**

417 Note: T. Brown and C. Hoffman were excused prior to the conclusion of the non-public session  
418

419 *MOVED by ?, seconded by ? that the Selectmen come out of NON-public session in accordance*  
420 *with RSA 91-A: 3-II – (c) and (e). Voting in favor of the motion were Manoukian, Petry, Le Doux,*  
421 *Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
422

423 *MOVED by ?, seconded by ? that the Selectmen seal the minutes of the NON-public session in*  
424 *accordance with RSA 91-A: 3-II – (c). Voting in favor of the motion were Manoukian, Petry, Le*  
425 *Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
426

427 The Board came out of non-public session at ??????  
428  
429  
430

431 **ADJOURNMENT**

432

433 *MOVED by ?, seconded by ? that the Selectmen adjourn. Voting in favor of the motion were*  
434 *Manoukian, Petry, Le Doux, Band and Cadwell. No one was opposed. The motion PASSED 5-0-*  
435 *0.*

436

437 The Board adjourned at ? PM.

438

439 Respectfully submitted,

440 Cathy Hoffman

441 Assistant Town Administrator