

**BOARD OF SELECTMEN’S MEETING 6-2-08 (5:00 PM)**

The Selectmen convened at the TDS Telecom Building on Broad Street to present the Boston Post Cane to Hilda Hildreth, Hollis’s oldest living resident (Hilda will be 101 years old on August 12<sup>th</sup>), and to dedicate the sidewalk from Broad Street, through Volunteer Park, to Ash Street, in honor of Hilda. Chairman Manoukian opened the ceremony, welcoming Hilda, members of her family and the public. Selectman Petry read the 2005 Annual Town Report dedication to Hilda, which was written by her family. Town Administrator Troy Brown informed listeners of the history of the Boston Post Cane. Selectman LeDoux presented Hilda the Boston Post Cane. Selectman Johnson presented her a colorful bouquet of flowers. In addition, Hilda was given a pin and a book entitled *Granite State’s Boston Post Canes: A New England Tradition* by Barbara Staples. Following the presentation of the Boston Post Cane, Chairman Manoukian read the proclamation as the Selectmen unveiled the sign naming the walkway “Hilda’s Walk”. M. LeDoux escorted Hilda as they walked the pathway to Ash Street and back. T. Brown recognized and thanked Honi Glover for making the signs.



19

- Selectmen present: Vahrij Manoukian, David Petry, Mark LeDoux, Mark Johnson and Frank Cadwell (5:50 PM)
- Staff present: Troy Brown, Town Administrator; Cathy Hoffman, Secretary; Paul Armstrong, Volunteer Camera Operator

**COMMUNITY ROOM 5:40 PM**

The Board reconvened in the community room of the Hollis Town Hall at 5:40 PM. The Board voted to enter into non-public session

**NON-PUBLIC SESSION**

*MOVED by Mark Johnson, seconded by Mark LeDoux that the Selectmen enter NON-public session in accordance with RSA 91-A: 3-II – (a), (b), (c) and (e) for the consideration of a personnel matter, for the consideration of hiring a public employee, for the consideration of matters, which if discussed in public, would likely affect adversely the reputation of any person and for the consideration of a legal matter. Voting in favor of the motion were Manoukian, Petry, LeDoux, Johnson and. No one was opposed. Cadwell was absent. The motion PASSED 4-0-0.*

The Board entered non-public session at 5:40 PM.

**CONCLUSION OF NON-PUBLIC SESSION**

43 *MOVED by Mark LeDoux, seconded by Mark Johnson that the Selectmen seal the minutes and*  
44 *come out of NON-public session in accordance with RSA 91-A: 3-II – (a), (b), (c) and (e). Voting*  
45 *in favor of the motion were Manoukian, Petry, LeDoux, Johnson and Cadwell. No one was*  
46 *opposed. The motion PASSED 5-0-0.*  
47

48 The Board came out of non-public session and entered public session at 6:30 PM.  
49

#### 50 PLEDGE OF ALLEGIANCE

51 M. Johnson led the Board and those present in the Pledge of Allegiance.  
52

53 Board members commented on the ceremony held earlier in the evening during which, on behalf of the  
54 Town they awarded Hilda Hildreth the Boston Post Cane and dedicated the pathway between Ash and  
55 Broad Streets to her, naming the walkway “Hilda’s Walk”. Each congratulated Hilda and thanked her for  
56 her service to the Town. M. Ledoux commented that it is an honor to be part of a community that respects  
57 its elderly population.  
58

#### 59 MEETINGS

##### 60 1. Jeff Babel-Miscellaneous Bids & Department Updates

61 a. **Sidewalk Bids:** Director of Public Works J. Babel informed the Board that he received bids for  
62 repair of the sidewalk that extends from the Hollis Social Library to the Wheeler House on Main  
63 Street. Steve Sarette Company in Goffstown was the low bidder at \$29,220.50. Because of fuel  
64 costs, the bids came in higher than the budgeted amount of \$23,000. He recommended  
65 proceeding with the repairs because costs will only increase. He added that adjustments could be  
66 made in other budget areas to make up for the additional costs.  
67

68 *MOVED by Mark LeDoux, seconded by Mark Johnson that the Selectmen authorize Director of*  
69 *Public Works Jeff Babel to accept the bid in the amount of \$29,220.50 for the repair of the*  
70 *sidewalk, as presented. Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson*  
71 *and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
72

73 b. **Ames Road Culvert Bids:** J. Babel stated that the low bid for the replacement of the Ames Road  
74 culvert was submitted by AMSCO, Inc. at \$34,344 The other bids were \$52,000 and \$57,450.  
75 Board members questioned the cost differential. V. Manoukian asked if the specifications for the  
76 scope of work were the same for all of the bids. J. Babel responded that he would be meeting with  
77 the vendor on site to discuss the scope of work. He will make a determination at that time.  
78

79 *MOVED by Mark LeDoux, seconded by David Petry that the Selectmen authorize Department of*  
80 *Public Works Director Jeff Babel to accept the bid in the amount of \$34,344 for the replacement*  
81 *of the Ames Road culvert with the condition that the vendor meets the requirements for the scope*  
82 *of work as determined by Jeff Babel following a site visit. Voting in favor of the motion were*  
83 *Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The motion PASSED 5-*  
84 *0-0.*  
85

86 V. Manoukian recommended that J. Babel report to the Selectmen following the meeting with the  
87 contractor.

88 c. **Rocky Pond Road Culvert Bids:** J. Babel stated that Jennings Excavation, Inc. submitted the  
89 low bid for the replacement of the Rocky Pond Road culvert. Their bid was \$30,363. He indicated  
90 that he would like to accept this bid and work with the contractor to include upgrades and  
91 additional items. The cost would be adjusted accordingly. The other bids were \$35,000 and  
92 \$39,570. When questioned regarding the cost differential, J. Babel responded that each vendor  
93 has a different method of calculating costs. Some also have different profit margins.  
94

## PUBLIC MINUTES-5:00 PM

## Draft Copy

95 *MOVED by Mark Johnson, seconded by Frank Cadwell that the Selectmen authorize Department*  
96 *of Public Works Director Jeff Babel to accept the bid of \$30,363 from Jennings Construction for*  
97 *the replacement of the Rocky Pond Road culvert with the understanding that the cost would be*  
98 *adjusted for negotiated upgrades and additional items. Voting in favor of the motion were*  
99 *Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The motion PASSED 5-*  
100 *0-0.*

- 101  
102 **d. Jeanette Schoolsky-Interview for the Souhegan Regional Landfill District (SRLD):** J. Babel  
103 introduced Jeanette Schoolsky to the Board. He stated that she has attended SRLD meetings and  
104 is interested in filling the vacant position as a representative from Hollis. Board members thanked  
105 J. Schoolsky for volunteering. M. LeDoux commented that he would like the Town to find new  
106 ways to encourage residents to recycle. J. Schoolsky stated that her focus is recycling. She added  
107 that her experience so far with the SRLD has been enlightening. D. Petry stated that he shares the  
108 same concerns as M. LeDoux. The cost of having trash hauled away is increasing. Recycling  
109 helps to offset this cost.

110  
111 *MOVED by Mark LeDoux, seconded by Mark Johnson that the Selectmen appoint Jeanette*  
112 *Schoolsky as a representative to the Souhegan Regional Landfill District with a term to expire on*  
113 *April 30, 2009. Voting in favor of the motion were Manoukian, Petry Ledoux, Johnson and*  
114 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*

- 115  
116 **2. Orchard Drive Residents:** M. Johnson stated that he visited Orchard Drive to look at the parking  
117 situation. He has reviewed the issues with Police Chief Russell Ux and the Director of Public Works  
118 Jeff Babel. The same issues have been ongoing for the past twenty years. Solutions must be found and  
119 restrictions must be enforced.

120  
121 Chris Buzzy, 43 Orchard Drive, commented that eight of the eleven Orchard Drive families are here  
122 tonight along with Shirley Cohen, 64 Main Street, and Cliff Conneighton, 53 Depot Road, who also  
123 have an interest in the issues. Orchard Drive residents Ken Page and Bill Toth will be speaking  
124 tonight on behalf of the residents.

125  
126 Ken Page, 44 Orchard Drive, stated that he has concerns regarding the potential location of the  
127 skateboard park on Nichols Field. His concerns include hours of use and enforcement. V. Manoukian  
128 explained that the Board would like to limit the discussion to enforcement of parking restrictions on  
129 Orchard Drive. Discussion of the skateboard park is scheduled for later this evening. K. Page  
130 commented that M. Johnson has spoken to the parking issue. Enforcement will be a big deterrent,  
131 however, any increase in activity at the recreation fields would require more resources from the police  
132 department. He added that the creation of an additional parking area on the west side of Depot Road  
133 has not alleviated the problems on Orchard Drive.

134  
135 Bill Toth, 22 Orchard Drive, reviewed the history of Orchard Drive and the ongoing issues. Orchard  
136 Drive is a 23 unit Planned Unit Subdivision (PUD). One of the requirements for approval of this  
137 subdivision was to create open space. 3.2 acres of the field was deeded to the Town. The deed  
138 restrictions are not being followed. The restrictions for this open space area, identified as Parcel A,  
139 state that the land must be used for recreation; a twenty-five foot vegetated buffer is to be maintained;  
140 there is to be no primary access to the fields from Orchard Drive and there is to be no parking on  
141 Parcel A. He noted that the emergency access is being used as a primary access to the fields; there is  
142 no buffer and parking restrictions are being violated. T. Brown pointed out that this land was given to  
143 the Town with these restrictions. Regarding access the Orchard Drive access is not the main access to  
144 the fields. There is no restriction on having a secondary access. B. Toth argued that this entrance is  
145 being used as a primary access. It is gated and locked but many people seem to have keys.

147 B. Toth stated that in August of 2002, the former Director of Public Works was prepared to expand  
148 the parking area along Orchard Drive. He stopped when he was given a copy of the deed. When this  
149 happened B. Toth's reaction was, "Here we go again". In 2006, the Recreation Commission's field  
150 house was built in the greenbelt on Parcel A. D. Petry questioned if there is an official recorded deed  
151 and site plan available showing the placement of the buildings. Recreation Program Director Kevin  
152 McDonnell responded that he believes that a lot line relocation was done at this time and there should  
153 be a plan.

154  
155 Chief Ux stated that these parking problems have existed for years. He has reviewed the parking  
156 situation. He believes that the signage in the area is confusing. He has asked J. Babel to also look at  
157 this area regarding the possibility of improving the signage. He stated that the Police Department  
158 must be more aggressive in enforcing the parking restrictions. He noted that the police department  
159 does not enforce deed restrictions.

160  
161 M. LeDoux commented that he understands why people would want to park on Orchard Drive. This  
162 area is closer to the fields and avoids the speeding traffic on Depot Road. He also understands the  
163 concerns of the Orchard Drive residents. He believes that better signage and the placement of Jersey  
164 barriers would resolve the parking issue. He also believes that some parking should be allowed. All  
165 involved parties, including Chief Ux, should communicate. He proposed developing a working  
166 committee to fix the problem long term. Chief Ux stated that the fact is there is not enough parking to  
167 accommodate the recreation fields. He would not recommend expansion of the fields without  
168 considering the parking situation.

169  
170 D. Petry stated that he is concerned regarding the deed. If the deed states no parking then there should  
171 be no parking. There is no need for a new committee. Installation of a third crosswalk on Depot Road  
172 would address safety issues. Regarding Parcel A, he commented that this parcel was deeded to the  
173 Town as part of the PUD open space requirement. He recommended that Chief Ux attend a  
174 Recreation Commission meeting and talk to the chairman regarding the parking issues.

175  
176 Recreation Program Director K. McDonnell explained that the access from Orchard Drive is gated  
177 and locked. This access is used for services and deliveries. D. Petry commented that there seems to be  
178 a lot of people with keys to the gate. He would like the deed restrictions adhered to and something  
179 done about the poison ivy. Chief Ux stated that he would assess the parking needs and confer with the  
180 State regarding the third crosswalk.

181  
182 F. Cadwell commented that the Orchard Drive residents have not complained about the fifteen legal  
183 parking spaces that are used. Chief Ux stated that the number of parked cars is usually much higher  
184 than fifteen.

185  
186 M. Johnson would like to see the poison ivy removed from the right of way. He agreed that people are  
187 parking in the buffer. It is clear that the gated access is for emergency use, but it is being used for  
188 other purposes. Keys to the access gate should be in the custody of the police and fire departments.  
189 The signage must be fixed. The Town has the responsibility to solve these problems.

190  
191 M. LeDoux proposed the following actions:

- 192 • Recognize the value of the covenants in the deed. These covenants must be honored.
  - 193 • The DPW should stake the 25' buffer.
  - 194 • Regarding access points, there are too many keys
  - 195 • Parking areas must be defined with appropriate signage and barriers installed to prevent parking  
196 in the "no parking" areas .
- 197

198 M. Johnson questioned if there was a survey in the Town files and an official site plan for the Orchard  
199 Drive PUD. V. Manoukian stated that the Board would take all of these issues under advisement. D.  
200 Petry added that the Board would continue to welcome input from the Orchard Drive residents.

201  
202 *Moved by Mark LeDoux, seconded by Mark Johnson that the Selectmen honor the covenants in the*  
203 *deed, authorize the Department of Public Works to delineate the twenty-five foot buffer, ask the*  
204 *Police Department and the DPW to work with the Orchard Drive residents regarding the parking*  
205 *issue, and define the authorized uses of the Orchard Drive access.*

206  
207 T. Brown commented that research into this access must be done. The deed does not mention  
208 emergency access; it states that this area should not be the primary access to the fields.

209  
210 *The motion carried.*

211  
212 Shirley Cohen stated that her concern is the skateboard park. She asked that the Board step back and  
213 look at the Town center. The center of Town is overpopulated with recreation fields. It is a serious  
214 safety issue. She felt that nothing else should be built on Depot Road or Main Street. She agreed with  
215 M. LeDoux that there is not enough parking. She recommended that the Board contact the Nichols  
216 family regarding the issues. She also suggested that the Board establish a Town Center Study  
217 Committee.

218 **3. Skateboard Park-Juli Jasinski:** J. Jasinski, representing the skateboarders, introduced herself to the  
219 Board. D. Petry, Selectmen liaison to the Recreation Commission presented a summary of events that  
220 have occurred prior to tonight's meeting. J. Jasinski identified the need for a skateboard park. J.  
221 Jasinski along with the skateboarders and parents developed a plan for the park. This plan was  
222 presented to the Recreation Commission. The choice location for the park happened to be Parcel A on  
223 Nichols Field. At the meeting the Recreation Commission supported the concept of the park but voted  
224 4-0 not to recommend this location. The reasons for the denial included overuse of the field and  
225 parking issues. The Recreation Commission recommended that the group find a suitable alternate  
226 location for the park.

227  
228 Bruce Skilling reviewed the issues and plan development by means of a power point presentation. He  
229 stated that the presentation is the result of fifteen months of discussions and planning. The  
230 skateboarders would like a place to go that will provide a healthy safe environment for them to  
231 practice their sport. They will develop common sense rules and be self-policing. Safety issues will be  
232 addressed and helmets required. The park would have set hours of use. Excess noise, littering and  
233 graffiti would not be tolerated. It has been suggested that users register and obtain permits. A guest  
234 policy could also be implemented. The location of the park should be in an easily accessible, central,  
235 and highly visible area of Town that has adequate parking. The park should be located to minimize  
236 impact to the environment. The preferred location for the park is Nichols Field because of its access  
237 to parking. At this location the park could also be fenced and lighted for safety. Other areas that the  
238 group considered are the west side of Depot Road, in front of the Fire Station, Volunteer Park, near  
239 the bank at the Market Place, the Woodmont West Orchard, Silver Lake State Park and the lot  
240 between the Police Station and the Hollis Pharmacy.

241  
242 B. Skilling stated that when investigating construction options, the group determined that a concrete  
243 structure would be safer, last longer and require less maintenance. Members of the group developed a  
244 draft plan of the park design, which includes stairs and ramps. To minimize the financial impact to the  
245 Town, the group would be conducting private fundraising. The Town would be responsible for  
246 maintenance. Sticker (permit) fees would be used to offset the maintenance costs. Regarding liability,  
247 the park would be covered under the Town's existing policy.

248

249 The cost to construct the park would be approximately \$200,000. Estimated annual costs to patrol the  
250 area and empty the trash are between \$300-\$500.

251  
252 J. Jasinski commented that the intent is to help the kids who skateboard. They would like to have a  
253 park in a location agreeable to everyone. She asked the Board to keep this in mind. V. Manoukian  
254 commended J. Jasinski for her efforts on behalf of the skateboarders. He added that the park would be  
255 very positive for these young people.

256  
257 F. Cadwell questioned who chooses the site for the park. V. Manoukian responded the Selectmen and  
258 the taxpayers. M. Johnson stated that he supports the effort. It is important to identify an appropriate  
259 location for the park. D. Petry indicated his support of the concept. He recommended that the group  
260 become a subcommittee of the Recreation Commission. He emphasized the importance of following  
261 the process. M. Ledoux applauded the group for doing its homework. The Strategic Planning  
262 Committee's primary finding was that the residents of Hollis would like to protect the Town's rural  
263 character. Most people would not want a skate park in close proximity to their homes. He advised the  
264 group to look at areas that are best suited for this use. He cautioned the group to be sensitive to the  
265 fact that some people are not going to like the concept. He thanked J. Jasinski for her work on this  
266 proposal. J. Jasinski asked Board permission for the self-named "Hollis Shredders Youth Group" to  
267 go forward regarding fundraising. D. Petry explained that if the group worked under the Recreation  
268 Department umbrella, the newly created revolving fund would provide a vehicle for fundraising.  
269 Board members were unanimously in favor of supporting the park. T. Brown asked if the group had  
270 contacted the schools regarding a site that might be suitable for the park. The schools are located in  
271 centralized, highly visible areas. Regarding locations, C. Hoffman advised J. Jasinski to check with  
272 the assessing and planning offices to determine if there are restrictions on any of the potential  
273 skateboard park sites.

274  
275 V. Manoukian invited members of the "Hollis Shredders Youth Group" to comment on the park.

276  
277 Chad (?), Cody Martin, Nick Campbell and Brandon Rocha, spoke to the Board about their desire to  
278 have a skate park in Hollis. Chad commented that regarding parking, only the older kids drive.  
279 Because Hollis is a small town, most kids would either get dropped off or ride their bikes or  
280 skateboards to the park. Cody agreed that they would not need much parking. Anywhere would be a  
281 nice location for a park. He preferred the Market Place location. Nick and Brandon stated that they  
282 were tired of traveling to other towns to skate. They need a place to skate in Hollis.

283  
284 Board members thanked members of the "Hollis Shredders Youth Group" for their comments. The  
285 Selectmen were in support of the park in the right location. M. Johnson stated that Town staff could  
286 assist the group in finding a suitable location by reviewing the list of Town-owned properties.

287  
288 Cliff Conneighton, 53 Depot Road, questioned using the recreation area on the west side of Depot  
289 Road for the skate park. D. Petry commented that this would not happen. This area is in the Historic  
290 District. M. Johnson disagreed, stating that there are no Historic District regulations or restrictions on  
291 skateboard parks. He added that the best place for the park would be near the center of Town. C.  
292 Conneighton asked what the process would be regarding public discussion about the subject of the  
293 park. V. Manoukian stated that abutters would be informed of any public hearings. M. Ledoux added  
294 that the process for site review would include review by the Historic District Commission, the  
295 Planning Board and the Selectmen.

296  
297 C. Buzzy commented that the peak traffic periods on Depot Road and the recreation fields are every  
298 afternoon and weekends when there are scheduled recreation events. He added that there are  
299 inadequacies in all of the parking areas including the west side of Depot Road. Siting the skateboard

300 park on the west side of Depot Road would only serve to relocate the existing parking issues. M.  
301 LeDoux stated that it is unlikely that the park would be placed in this area.  
302

303 K. Page stated that he is not a fan of self-policing. Hollis is a small town with limited resources. He  
304 added that those who participate in sports often have to commute to other towns. M. LeDoux  
305 explained that the Board is honoring this group's desire to raise funds and go through the process so  
306 that potential issues could be properly addressed. The process should show us what could be done. V.  
307 Manoukian commented that he allows the group to skateboard at the Hollis Pharmacy. There is value  
308 in allowing the youth in the community to do something that is important to them.

309 4. **Strategic Planning Committee (SPC)-Dan Harmon and Chris Hyde:** Former SPC Chairman D.  
310 Harmon stated that he and Budget Committee Chairman C. Hyde asked to meet with the Board to  
311 follow up on the Strategic Planning Committee's March 30<sup>th</sup> presentation, and to discuss  
312 implementation of the SPC's five recommended actions. He noted that the SPC has officially  
313 disbanded. The archives have been delivered to Assistant Planner Virginia Mills, and the website has  
314 been turned over to the Town.  
315

316 D. Harmon reviewed the recommended actions.

- 317 • The first recommended action is to develop a **Spending Roadmap**. This means that the Town  
318 and the schools would work together, with outside professional assistance, to develop a cost  
319 model to predict long-term capital needs and expenditures. The objective is to avoid tax spikes  
320 through level spending. C. Hyde recommended joint meetings of the budget committees and the  
321 school boards in September to identify assets and to schedule expenditure with a sensitivity to the  
322 future needs that are trigger points for more and new services. The framework for the spending  
323 roadmap should be in place by November.  
324

325 M. Ledoux commented that the Board has addressed the tax rates and equalizing expenditures. A  
326 town-wide reassessment and equalization of property values has been completed. In addition, this  
327 year the town was able to take advantage of low interest rates to lease purchase capital equipment  
328 needs. Lease purchasing fixes these capital costs for the next seven years.  
329

330 D. Harmon commented that the schools' capital needs can be predicted with a high degree of  
331 accuracy for the next 15-20 years based on projected populations. M. LeDoux noted that the  
332 Selectmen have formed a committee to investigate the costs of keeping, or dissolving, the Co-op.  
333 M. Johnson pointed out that there are unknown variables that cannot be predicted such as fuel and  
334 heating costs and the costs incurred by the Town due to the crisis in the New Hampshire  
335 Retirement System. These variables cannot be built into a model. C. Hyde commented that the  
336 cost model is a planning tool that provides the framework for keeping needs in the forefront. He  
337 pointed out the recent article regarding the deficiencies at the DPW garage. These deficiencies  
338 were unknown to the public when the bonding for facilities improvements and renovations passes  
339 was passed at Town Meeting.  
340

341 For cost modeling, D. Harmon recommended seeking assistance from the University of New  
342 Hampshire. C. Hyde emphasized the need to pull all of the boards together and coordinate input.  
343 With liaisons from each board, small subgroups could be formed and assigned specific tasks to  
344 get the work done. M. LeDoux volunteered to work with the SAU administration.

- 345 • **Update Master Plan-**D. Petry commented that the Planning Board is in the process of updating  
346 the 1998 Master Plan. D. Harmon stated that he has spoken with Assistant Planner Virginia Mills  
347 regarding the master plan process. She informed him that the Planning Board, though responsible  
348 for implementing and following the Master Plan, does not actually write the Master Plan.  
349 Historically the Selectmen have appointed volunteers to serve on a Master Plan Committee. V.  
350 Mills did note that there are certain chapters that can be updated by the Town's Planning

351 Consultant Mark Fougere. C. Hoffman stated that the 1998 Master Plan took a long time to write.  
352 It was an arduous process.

353 • **Promote and select governance**-M. LeDoux commented that given the current economic state  
354 he expects more participation in Town government. F. Cadwell disagreed, noting the poor  
355 participation at the March Town Meeting and the annual Hollis School District meeting. C. Hyde  
356 stated that an alternative solution to SB 2 might be home rule. Home rule would allow  
357 municipalities to change the way they are governed. The charter would have to be changed. He  
358 suggested contacting the Town's attorney for further information regarding home rule provisions.  
359

360 D. Harmon noted that volunteers hold 60% of the positions in Hollis. However, the current  
361 makeup of the boards and committees shows that it is the same people who continue to volunteer.  
362 M. Johnson agreed that it's like "pulling teeth" to get new people to volunteer. D. Petry stated  
363 that the Town must do a better public relations job for recruiting volunteers. D. Harmon  
364 commented that some towns actually have a Director of Volunteers.

365 • **Promote agricultural business**-M. LeDoux informed D. Harmon and C. Hyde that the Land  
366 Protection Study Committee have scheduled a meeting with local farmers to open up a dialogue  
367 regarding what the Town can do to help promote local agriculture.

368 • **Joint Town/School Planning**-M. LeDoux stated that 68% of our taxes are for education. The Co-  
369 op study should determine what the costs are. C. Hyde commented that the 100% ADM (average  
370 daily membership: costs calculated based on student population from each town) is a good  
371 efficiency. In order to manage and control costs, he recommended that the Town and school  
372 systems collaborate to form cooperative agreements for purchases such as paper, heat and health  
373 insurance. He added that there is no current Town liaison to the Co-op. M. LeDoux agreed to be  
374 the Selectmen's liaison. D. Petry stated he would act as an alternate, if needed.  
375

376 Board members thanked D. Harmon and C. Hyde for their input.  
377

## 378 NEW BUSINESS

### 379 1. **Junk Yard License Renewal, Geddes Auto Body:**

380  
381 *MOVED by Mark Johnson, seconded by David Petry that the Selectmen approve and sign the*  
382 *Junk Yard License Renewal for Geddes Auto Body, with the conditions specified by the Building*  
383 *Department. Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson and*  
384 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
385

### 386 2. **Special License-Hollis Social Library Outdoor Concerts:** The Hollis Social Library will be 387 holding two outdoor concerts on August 6<sup>th</sup> and September 26<sup>th</sup>. 388

389 *MOVED by Mark LeDoux, seconded by Frank Cadwell that the Selectmen approve and sign the*  
390 *special license for the outdoor concerts at the Hollis Social Library, as presented. Voting in favor*  
391 *of the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The*  
392 *motion PASSED 5-0-0.*  
393

394 3. **Nashua Bank Services:** M. LeDoux stated that he has been contacted by a representative of the  
395 newly formed Nashua Bank regarding the potential for the Town to take advantage of their banking  
396 services. Board members agreed that M. LeDoux, Paul Calabria and T. Brown should open  
397 discussions with the bank representatives. M. LeDoux commented that it is not good for the Town to  
398 "put all of its eggs in one basket".

399 4. **Proclamation-"Louise Worcester Day":** T. Brown read the proclamation designating June 24, 2008  
400 "Louise Worcester Day". On June 24<sup>th</sup> Louise will be 100 years old. She is a founding member of the  
401 Hollis Seniors and will be honored at their annual picnic at the Lawrence Barn on Thursday June 19<sup>th</sup>.  
402 D. Petry agreed to present the proclamation to Louise on behalf of the Selectmen.



- 403 **5. Appointments:**
- 404 **a. Recreation Commission:** The Recreation Commission has recommended the following
- 405 appointments.
- 406
- 407 *MOVED by David Petry, seconded by Mark Johnson that the Selectmen appoint Kevin Dogherty*
- 408 *as an alternate member of the Recreation Commission with a term to expire on April 30, 2010.*
- 409 *Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was*
- 410 *opposed. The motion PASSED 5-0-0.*
- 411
- 412 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen appoint Victoria Sargent*
- 413 *as an alternate member of the Recreation Commission with a term to expire on April 30, 2010.*
- 414 *Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was*
- 415 *opposed. The motion PASSED 5-0-0.*
- 416
- 417 **6. Abatements, Current Use & Intent to Excavate:**
- 418 **a. Rocky Pond Beach Club Lots:** The following abatements have been reviewed and
- 419 recommended for **denial** by Assessment Associates. All of these properties have either service
- 420 roads and/or buildings and have not been returned to their natural state, as required by the current
- 421 use regulations. The properties are identified as Map 22/Lot 10, Map 28/Lot 1-1, Map 28/Lot1-4,
- 422 Map 28/Lot 48 and Map 28/Lot 48-1. M. LeDoux informed the Board that he was a member of
- 423 the Beach Club. He offered to recuse himself from the discussion. Board members felt that the
- 424 issues were clear and there was no reason for his recusal.
- 425
- 426 *MOVED by David Petry, seconded by Mark Johnson that the Selectmen deny the request for*
- 427 *abatements for properties identified as Map 22/Lot 10, Map 28/Lot 1-1, Map 28/Lot1-4, Map*
- 428 *28/Lot 48 and Map 28/Lot 48-1, as recommended by Assessment Associates. Voting in favor of*
- 429 *the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The*
- 430 *motion PASSED 5-0-0.*
- 431
- 432 Map 28/Lot 1-3 meets the requirements of the current use regulations. Assessment Associates has
- 433 recommended approval of this abatement.
- 434
- 435 *MOVED by David Petry, seconded by Mark Johnson that the Selectmen approve the request for*
- 436 *abatement for property identified as Map 28/Lot 1-3, as recommended by Assessment Associates.*
- 437 *Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was*
- 438 *opposed. The motion PASSED 5-0-0.*
- 439
- 440 **a. Current Land Use Change Tax:** Assessment Associates has reviewed and approved the removal
- 441 of this property, identified as Map 20/Lot 21, from current use. A residence is being built on the
- 442 property and it no longer meets the current use requirements. The current use penalty is 10% of
- 443 the market value, which is \$16,800.
- 444
- 445 *MOVED by Mark LeDoux, seconded by Mark Johnson that the Selectmen assess land use change*
- 446 *tax on property identified as Map20/Lot 21 in the amount of \$16,800, as recommended by*
- 447 *Assessment Associates. Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson*
- 448 *and Cadwell. No one was opposed. The motion PASSED 5-0-0.*
- 449
- 450 **b. Application for Current Use:** This application adds .6 acres to the existing current use land
- 451 identified as Map 29/Lot10. Assessment Associates has reviewed and recommends approval.
- 452
- 453 *MOVED by Mark LeDoux, seconded by David Petry that the Selectmen approve the request to*
- 454 *add .6 acres of land to existing current use land identified as Map 29/Lot 10, as recommended by*

455 *Assessment Associates. Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson*  
456 *and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
457

- 458 c. **Notice of Intent to Excavate:** The owner would like to remove in excess of 1,000 cubic yards  
459 from this property, identified as Map 47/Lot 105, located on South Merrimack Road.  
460

461 *MOVED by Mark LeDoux, seconded by Mark Johnson that the Selectmen approve and sign the*  
462 *Notice of Intent to Excavate, as presented by the Assessing Office. Voting in favor of the motion*  
463 *were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The motion*  
464 *PASSED 5-0-0.*  
465

466 **7. Town Administrator's Report:**

- 467 a. **Budget Status:** T. Brown reported that Finance Officer Paul Calabria has estimated fuel and  
468 heating usage for the remainder of the year. He also has estimated the impact of the proposed  
469 Town retirement rate increase on the 2009 budget. T. Brown noted that because reports are  
470 submitted on a quarterly basis, the only information available is through March 2008. P. Calabria  
471 projects expenditures for gas and diesel to be approximately \$20,000 over budget. This projection  
472 is based on actuals through March of 2008 and the last nine months of 2007 at a cost of \$4.25 per  
473 gallon for gasoline and \$5.00 per gallon for diesel. T. Brown anticipates that when the usage data  
474 for the second quarter of 2008 is known, the shortfall would be more like \$10,000. Heating cost  
475 projections are expected to be over budget by \$4,446. A full year's impact on the Town budget  
476 from the retirement system rate increase is expected to be \$15,000. Since the rate increase does  
477 not become effective until July 1, 2009. The impact on the 2009 budget would be \$7,500. M.  
478 LeDoux recommended that the Board meet with the schools to discuss collectively negotiating  
479 heating costs. T. Brown stated that P. Calabria would be presenting a financial update in July. He  
480 has serious concerns about the status of the budget. Some items may have to be deferred in order  
481 to maintain the current budget. T. Brown commented that it is good that the Board has maintained  
482 \$70,000 in the contingency budget.
- 483 b. **Mileage Reimbursement Request:** Town Forest Committee Chairman Ted Chamberlain has  
484 submitted a request for mileage reimbursement. He used his personal vehicle to monitor Town  
485 Forest property. The request is for reimbursement for 75 miles. V. Manoukian stated that he  
486 would like volunteers to notify the Board before making these requests. The Selectmen agreed to  
487 recommend that each board and committee maintain a budget for mileage reimbursement.
- 488 c. **Informational Meeting:** T. Brown stated that he would like to schedule an informational  
489 meeting in September for all board and committee members with Attorney Drescher to discuss  
490 changes in the Right to Know Law. In particular how the new law addresses email  
491 communications. M. Ledoux suggested that Attorney Drescher draft a memo to all boards and  
492 committees regarding the changes. T. Brown stated that he would work with Attorney Drescher  
493 on this memo.

494 **8. Committee Reports:**

- 495 a. **Labor Contract:** M. LeDoux commented that he is preparing to work with the department heads  
496 and the union on the new labor contract and insurance issues.
- 497 b. **Charter Contract:** M. LeDoux reported that the Town has presented Charter Communications  
498 with a substantially different contract for review. The Town is hoping to have three access  
499 channels, one each for public, education and government. The contract also includes potential rate  
500 freezes, rollbacks and additional services.
- 501 c. **Budget Committee:** M. Johnson stated that at the last Budget Committee meeting, members  
502 were open to suggestions on whether the Town and schools would like to recommend changing  
503 the budget formula. Currently, the August CPI (Cost Price Index) is used to determine employee  
504 COLAs and budget increases. Because of tax increases and the state of the economy, the Budget  
505 Committee questioned whether it was wise to continue using this formula.

506 d. **Recreation Commission:** M. Johnson stated that as mentioned earlier this evening, he attended  
507 the Recreation Commission meeting during which the skateboard park and concerns of Orchard  
508 Drive residents were discussed.  
509

#### 510 OLD BUSINESS

511 1. **Vehicle Assignment & Use Policy (Draft):** T. Brown reviewed the draft of the Vehicle Assignment  
512 & Use Policy with the Board. He stated that revisions made by Attorney Drescher are bolded in the  
513 new version. He added that the department heads support this policy. M. LeDoux felt that fuel costs  
514 should be capped. The Town is paying for those that have the use of vehicles to commute. M.  
515 Johnson disagreed, noting that this policy supports a public benefit. He added that this policy is part  
516 of the Town's benefit package for its senior employees. T. Brown pointed out that during budget  
517 discussions minor decreases were made in the DPW and Building budgets for use of vehicles. M.  
518 Johnson stated that Director of Public Works Jeff Babel lives in Mason. He must commute to Hollis  
519 during storm events. Other members did not agree, noting that J. Babel typically does not come to  
520 Hollis during storms. M. Johnson stated he would talk to J. Babel. He did note that J. Babel would be  
521 getting a new smaller more gas efficient truck. M. LeDoux questioned if this policy echoes the  
522 current vehicle use policy. T. Brown responded that it does.  
523

524 *MOVED by Mark LeDoux, seconded by Frank Cadwell that the Selectmen adopt the Vehicle*  
525 *Assignment & Use Policy, as presented. Voting in favor of the motion were Manoukian, Ledoux,*  
526 *Johnson and Cadwell. Petry was opposed. The motion PASSED 4-1-0.*  
527

528 2. **Use of Town Forest, Conservation & Town Lands Ordinance (Draft):** T. Brown explained that  
529 this ordinance was rewritten because of a request from the Trails Committee. A resident inquired  
530 about the use of an OHRV (ATV) that runs on tracks instead of wheels on Town property. The  
531 current ordinance prohibits the use of "motorized-wheeled vehicles" as well as camping and fires on  
532 Town lands. The Trails Committee and the Conservation Commission were concerned that allowing  
533 this use would be detrimental to the trail system. C. Hoffman drafted the proposed ordinance with  
534 input from the Trails Committee, Conservation Commission and the Town Forest Committee. C.  
535 Hoffman explained that Attorney Drescher has reviewed the draft ordinance and his changes have  
536 been incorporated into the current draft. She pointed out that the current ordinance carries a fine of  
537 \$100 per offense. Attorney Drescher recommended removal of fines, noted that violators would be  
538 subject to court-imposed penalties. C. Hoffman believes that these penalties relate to OHRV use and  
539 not to camping and fires. Another point of discussion is prohibiting the consumption of alcoholic  
540 beverages on public lands. In discussions with state officials, T. Brown, D. Petry and C. Hoffman  
541 learned that alcoholic beverage consumption is permitted at Silver Lake State Park. T. Brown stated  
542 that officials indicated that they would be willing to abide by the Town policy if the Town chose to  
543 prohibit the consumption of alcohol. He pointed out that Hampton Beach prohibits alcohol and glass  
544 from the park. The Board tabled further discussion to the next meeting.  
545

#### 546 ANNOUNCEMENTS, SIGNATURES & OTHER

547 1. **Weekly Meeting Schedule/Other:** M. Johnson announced the board and committee meetings for the  
548 week of June 16<sup>th</sup> through the 20<sup>th</sup>.  
549

550 The Flints Pond Improvement Association is holding their annual meeting at 11 AM on June 2<sup>nd</sup> at  
551 Devlin Beach. The Selectmen and Conservation Commission members are invited to attend this  
552 meeting.  
553

554 M. Johnson informed the Board that former Hollis Selectpersons Frank and Eleanor Whittemore have  
555 been recognized for their innovation and dedication to the betterment of agriculture in the operation of  
556 Brookdale Fruit Farm. They received the 2008 Eastern States Exposition Agricultural Adventurers  
557 Award on May 15<sup>th</sup>.

558 **2. Signatures/Warrants:** The Board approved and signed the June 10, 2008 payroll employee  
559 reimbursement, the June 11, 2008 accounts payable and the June 12, 2008 payroll warrants.  
560

561 *MOVED by Mark Ledoux,, seconded by David Petry that the Selectmen approve and sign the*  
562 *warrants, as presented. Voting in favor of the motion were Manoukian, Petry, Ledoux, Johnson*  
563 *and Cadwell. No one was opposed. The motion PASSED 5-0-0.*  
564

565 **APPROVAL OF MINUTES**

566 **1. Public Meeting of June 2, 2008**

567  
568 *MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve the public*  
569 *minutes of Monday June 2, 2008, as amended. Voting in favor of the motion were Manoukian,*  
570 *Petry, and Cadwell. No one was opposed. LeDoux and Johnson abstained. The motion PASSED*  
571 *3-0-2.*  
572

573 **2. Non-Public Meeting of May 12, 2008**

574  
575 *MOVED by David Petry, seconded by Mark LeDoux that the Selectmen approve and keep sealed*  
576 *the NON-public minutes of Monday May 12, 2008, as submitted. Voting in favor of the motion*  
577 *were Manoukian, Petry, LeDoux, Johnson and Cadwell. No one was opposed. The motion*  
578 *PASSED 5-0-0.*  
579

580 **NON-PUBLIC SESSION**

581  
582 *MOVED by Mark LeDoux, seconded by David Petry that the Selectmen enter NON-public session*  
583 *in accordance with RSA 91-A: 3-II – (d) for the consideration of the potential acquisition of real*  
584 *property. Voting in favor of the motion were Manoukian, Petry, LeDoux, Johnson and Cadwell.*  
585 *No one was opposed. The motion PASSED 5-0-0.*  
586

587 The Board entered non-public session at 10:38 PM.  
588

589 **CONCLUSION OF NON-PUBLIC SESSION**

590  
591 *MOVED by Mark Johnson, seconded by David Petry that the Selectmen seal the minutes and*  
592 *come out of NON-public session in accordance with RSA 91-A: 3-II – (d). Voting in favor of the*  
593 *motion were Manoukian, Petry, LeDoux, Johnson and Cadwell. No one was opposed. The motion*  
594 *PASSED 5-0-0.*  
595

596 The Board came out of non-public session and entered public session at 10:55 PM.  
597

598 **ADJOURNMENT**

599  
600 *MOVED by Mark Johnson, seconded by David Petry that the Selectmen adjourn. Voting in favor*  
601 *of the motion were Manoukian, Petry, Ledoux, Johnson and Cadwell. No one was opposed. The*  
602 *motion PASSED 5-0-0.*  
603

604 The Board adjourned at 10:55 PM.  
605

606 Respectfully submitted,  
607 Cathy Hoffman, Secretary  
608  
609