

BOARD OF SELECTMEN

August 29, 2005

Selectmen present: Mark Johnson, Vahrij Manoukian, Ray Lindsay and Melinda Willis

Absent: Peter Band

Staff present: Cath Hallsworth, Director of Administration; Cathy Hoffman, Secretary

COMMUNITY ROOM (5:40 PM)

NON-PUBLIC SESSION

MOVED by Mark Johnson, seconded by Vahrij Manoukian, that the Board enter NON-public session in accordance with RSA 91-A:3-II-(a) for the consideration of a personnel issue. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

The Board entered non-public session at 5:40 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian, seconded by Melinda Willis, that the Board seal the minutes and come out of NON-public session. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

The Board came out of non-public session and entered public session at 6:15 PM.

BRIDGES ANNUAL FUNDRAISER

V. Manoukian introduced Executive Director Dawn Reams and Business Manager Jane Bizeur from the organization Bridges to Board members. D. Reams informed the Board that Bridges is a private, non-profit organization that was founded in 1977 for the purpose of offering support, shelter and assistance to victims of domestic violence, sexual assault and abuse. Bridges receives funding from Federal, State and private sources.

On September 17th Bridges will be holding their 6th Annual Bike and Walk-a-thon. A portion of the 40-mile bike course runs through the Town of Hollis. She stated that they expect about one hundred participants in the event. Approximately fifty will be bikers. The race will begin in Nashua at 10AM. There is a \$10 registration fee and participants are asked to try and obtain at least \$50 in pledges. D. Reams asked that the Board approve and sign the permit to allow this event to take place.

V. Manoukian stated that the Bridges organization works together with the Child Advocacy Center (CAC), which has a close association with the Town of Hollis. Last year Hollis was the first New Hampshire town to donate, contributing over \$11,000, to the CAC. This fundraising event happens to be taking place on Hollis Old Home Day. To raise public awareness of these two groups, V. Manoukian suggested that representatives from Bridges participate in the parade that day and perhaps share a booth at the park with the CAC. He also suggested that those marching in the parade carry a banner thanking the people of Hollis for their support. Board members and Bridges representatives agreed that this would be an appropriate way to thank residents.

M. Johnson recommended establishing a link from the Town website to the Bridges website. For more information on the event the website is www.bridgesnh.org

MOVED by Vahrij Manoukian, seconded by Melinda Willis, that the Board approve and authorize the

Chairman to sign the permit to gather for the 6th Annual Bridges Bike and Walk-a-Thon, as presented. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

ADAM LAPIERRE AND DAN LEWIS

Hollis residents A. LaPierre and D. Lewis requested that the Selectmen provide an area for a skate park in Hollis. M. Johnson thanked A. LaPierre and D. Lewis for their suggestion. The Board will contact Recreation Program Director Kevin McDonnell and ask him to respond to their request.

CORRESPONDENCE AND OTHER BUSINESS

Letter from Residents of Patch Road: The Board received a letter of complaint from residents of Patch Road. This letter will be forwarded to the Health Officer for investigation.

Secretarial Help for Boards and Committees: M. Willis stated that there are many committees and boards that have requested secretarial and administrative assistance. Members of these boards and committees find it difficult to participate fully during discussions when they have to take minutes. M. Johnson commented that the land use boards, which include the Planning Board, Zoning Board and the Historic District Commission, do require secretarial staff because of the potential legal issues that arise due to decisions these boards make. Other boards and committees are more advisory. He recommended that these committees and boards ask for volunteers to act specifically as clerks. R. Lindsay suggested inquiring at the HBHS for student volunteers. He felt that this would be a good way of introducing young men and women to Town government and community service.

Zylonis Scholarship Letter: The Board received a thank you letter from Christine Hodgson of Brookline. Christine was awarded a Charles Zylonis Memorial Scholarship. She will be applying this scholarship money toward her academic studies at the Rochester Institute of Technology.

Letter of Thanks to Chief Towne: The Board received a copy of a letter sent to Chief Towne, commending the department on their quick action to a 911 call.

Assessing-Vision Appraisal Refund: C. Hallsworth stated that Assistant to the Assessor Connie Cain contacted Vision Appraisal regarding their failure to update Hollis' online information as per the contract. As a result Vision promptly updated the information and refunded \$183 to the Town.

Natural Resources Inventory Presentation: The Conservation Commission has extended an invitation to the Selectmen and the land use boards to attend a meeting on September 7th at 7 PM in the community room. Member Jim Oehler will be giving a presentation on qualifying and quantifying the natural resources in Hollis. This presentation will provide important information and guidance that would enable boards and committees to assess and prioritize lands for natural resource preservation.

Community Room Use: The Board received a request for use of the community room on Friday nights from 7-10PM. Board members agreed to offer the use of the Upper Town Hall and waive the usage fee, provided the room is left in good condition.

MOVED by Mark Johnson, seconded by Melinda Willis, that the Board allow the use of the Upper Town Hall on Friday evenings and waive the usage fee, as presented. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

Construction Committee Meeting: The Construction Committee is scheduled to meet with representatives from North Branch Construction at 7AM on Thursday, September 1st. The cost issues are being investigated. C. Hallsworth stated that several items are being cut from the Police Department and the DPW plans. In addition the Fire Station is going to require more reconstruction than originally expected. With the current cuts, the cost estimate is \$72,000 over budget. If the sprinkler system at the Police Station is eliminated, the estimate should be under-budget. The rationale for

eliminating the Police Station sprinkler system is that if set off, the water would be destructive to the communications center; whereas, at the DPW and the Fire Station the sprinkler systems would save millions of dollars worth of equipment.

V. Manoukian stated that nothing should be cut from the original plans. The buildings should be reconstructed to the specifications. C. Hallsworth and other Board members argued that construction costs have increased during the past year and that in order to meet the \$3.3 Million Dollar budget, some items would have to be cut. M. Willis pointed out that the original numbers were cost estimates. If the Town had signed a construction contract, she would be in agreement with V. Manoukian. It would then be the contractor's responsibility to honor the contract numbers. She requested that other members of the Board attend the Thursday meeting to participate in the discussion and authorize and approve the contract.

Appointment to the Strategic Planning Committee: M. Willis stated that Daniel Moriarty has volunteered to serve on the Strategic Planning Committee. He would be working on the roads and transportation subcommittee.

MOVED by Melinda Willis, seconded by Mark Johnson, that the Board appoint Daniel Moriarty as a member of the Strategic Planning Committee with a term to expire on April 30, 2006. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

SIGNATURES

The Board signed the following:

· MS-1: This report of the Town's assessed valuation is submitted to the Department of Revenue Administration and is used to determine the tax rate. The total assessed valuation of the Town, without exemptions and adjustments, is \$1,014,000,000+. With exemptions and adjustments, the assessed valuation is \$1,008,000,000+. The latter amount determines the Town's tax rate.

MOVED by Mark Johnson, seconded by Raymond Lindsay, that the Board sign the MS-1 and forward the report to the Department of Revenue Administration. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

· Appointment Form for Dan Moriarty

APPROVAL OF MINUTES

MOVED by Vahrij Manoukian, seconded by Melinda Willis, that the Board approve and keep sealed the NON-public minutes of Monday August 22, 2005 (5:50 PM), as submitted. Voting in favor of the motion were Johnson, Manoukian and Willis. None were opposed. Lindsay abstained. Band was absent. The motion PASSED 3-0-0.

MOVED by Vahrij Manoukian, seconded by Melinda Willis, that the Board approve the public minutes of Monday August 22, 2005 (6:10 PM), as submitted. Voting in favor of the motion were Johnson, Manoukian and Willis. None were opposed. Lindsay abstained. Band was absent. The motion PASSED 3-0-0.

MOVED by Vahrij Manoukian, seconded by Melinda Willis, that the Board approve and keep sealed the NON-public minutes of Monday August 22, 2005 (6:30 PM), as submitted. Voting in favor of the motion were Johnson, Manoukian and Willis. None were opposed. Lindsay abstained. Band was absent. The motion PASSED 3-0-0.

ANNOUNCEMENTS

M. Johnson announced the committee and board meetings for the week of August 29th through September 2nd.

The Board of Selectmen will not be meeting on Labor Day, Monday September 5th. Town Hall offices will be closed. The Selectmen and the Construction Committee will meet with North Branch Construction on Thursday, September 1st at 7 AM. The next regular meeting of the Board of Selectmen will be on Monday, September 12th.

M. Johnson reiterated his appeal to the person or persons who removed the crosswalk sign from Depot Road to please return this sign.

The Strategic Planning Committee is hosting a presentation by the Nashua Regional Planning Committee at 7PM on Thursday, September 1st in the HBHS auditorium. Representatives from NRPC will be presenting the 2005 Regional Buildout Analysis, with emphasis on Hollis information.

NON-PUBLIC SESSION

MOVED by Mark Johnson, seconded by Raymond Lindsay, that the Board enter NON-public session in accordance with RSA 91-A:3-II-(a) and (c) for the consideration of personnel matters and matters that if discussed in public might adversely affect the reputation of a person. Voting in favor of the motion were Johnson, Manoukian, Lindsay and Willis. None were opposed. Band was absent. The motion PASSED 4-0-0.

The Board entered non-public session at 7:07 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Mark Johnson, seconded by Raymond Lindsay, that the Board seal the minutes and come out of NON-public session. Voting in favor of the motion were Johnson, Lindsay and Willis. None were opposed. Manoukian and Band were absent. The motion PASSED 3-0-0.

The Board came out of non-public session at 8:00 PM.

ADJOURNMENT

MOVED by Mark Johnson, seconded by Raymond Lindsay, that the Board adjourn. Voting in favor of the motion were Johnson, Lindsay and Willis. None were opposed. Manoukian and Band were absent. The motion PASSED 3-0-0.

The Board adjourned at 8:00 PM.

Respectfully submitted,

Cathy Hoffman, Secretary